

**Bahujan Hitay Jagat Shikshan Sanstha, Gondia's**  
**JAGAT ARTS COMMERCE & INDIRABEN HARIHARBHAI**  
**PATEL SCIENCE COLLEGE, GOREGAON-441801 DIST-GONDIA**

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. and University rule year wise during last five years

2020-21			
Sr. No.	Category	Percentage (%)	No. of Reserve seats earmarked
1	SC	13	309
2	ST	7	167
3	VJ(A)	3	71
4	NT(B)	2.5	60
5	NT(C)	3.5	83
6	NT(D)	2	48
7	OBC	19	452
8	SEBC	16	381
Total		66	1571

2019-20			
Sr. No.	Category	Percentage (%)	No. of Reserve seats earmarked
1	SC	309	309
2	ST	167	167
3	VJ(A)	71	71
4	NT(B)	60	60
5	NT(C)	83	83
6	NT(D)	48	48
7	OBC	452	452
8	SEBC	381	381
Total		66	1571

<b>2018-19</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Percentage (%)</b>	<b>No. of Reserve seats earmarked</b>
1	SC	13	309
2	ST	7	167
3	VJ(A)	3	71
4	NT(B)	2.5	60
5	NT(C)	3.5	83
6	NT(D)	2	48
7	OBC	19	452
<b>Total</b>		<b>50</b>	<b>1190</b>

<b>2017-18</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Percentage (%)</b>	<b>No. of Reserve seats earmarked</b>
1	SC	309	309
2	ST	167	167
3	VJ(A)	71	71
4	NT(B)	60	60
5	NT(C)	83	83
6	NT(D)	48	48
7	OBC	452	452
<b>Total</b>		<b>50</b>	<b>1190</b>

<b>2016-17</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Percentage (%)</b>	<b>No. of Reserve seats earmarked</b>
1	SC	309	263
2	ST	167	141
3	VJ(A)	71	61
4	NT(B)	60	51
5	NT(C)	83	71
6	NT(D)	48	41
7	OBC	452	384
<b>Total</b>		<b>50</b>	<b>1190</b>



## महाराष्ट्र शासन राजपत्र असाधारण भाग आठ

वर्ष ६, अंक ४९]

शुक्रवार, जानेवारी ९, २०१५/पौष १९, शके १९३६

[ पृष्ठे ९, किंमत : रुपये २७.००

असाधारण क्रमांक १

प्राधिकृत प्रकाशन

महाराष्ट्र विधानमंडळाचे अधिनियम व राज्यपालांनी प्रख्यापित केलेले अध्यादेश व केलेले विनियम आणि  
विधि व न्याय विभागाकडून आलेली विधेयके (इंग्रजी अनुवाद).

In pursuance of clause (3) of article 348 of the Constitution of India, the following translation in English of the Maharashtra State Reservation (of seats for admission in educational institutions in the State and for appointments or posts in the public services under the State) for Educationally and Socially Backward Category (ESBC) Act, 2014 (Mah. Act No. I of 2015), is hereby published under the authority of the Governor.

By order and in the name of the Governor of Maharashtra,

DR. MANGALA THOMBARE,  
I/c. Draftsman-cum-Joint Secretary  
to Government,  
Law and Judiciary Department.

### MAHARASHTRA ACT No. I OF 2015.

(First published, after having received the assent of the Governor in the  
“*Maharashtra Government Gazette*”, on the 9th January 2015).

An Act to provide for reservation of seats for admission in educational institutions in the State and of appointments or posts in public services under the State to Educationally and Socially Backward Category (ESBC) in the State of Maharashtra for their advancement and for matters connected therewith or incidental thereto.

WHEREAS the policy of reservation for the educational and social advancement of people belonging to the backward classes of citizens in admissions to educational institutions in the State and for reservation of appointments or posts in public services under the State has been under implementation in the State of Maharashtra since formation of the Maharashtra State;

(१)

AND WHEREAS the two notifications, providing for reservation of seats in public employment were issued in the Karveer State (Kolhapur) in the year 1902, on the 26th July 1902 and the 2nd August 1902, respectively, by Rajarshi Shahu Maharaj, who is known as the father of the concept of reservation in India, and from whom Dr. Babasaheb Ambedkar got inspiration to make provisions for reservation in the Constitution of India, and in the said two notifications of 1902, reservation was provided to Backward Classes wherein Maratha community was also included;

AND WHEREAS by Resolution of the then Government of Bombay, dated the 23rd April 1942, about 228 communities including Maratha and other castes were declared as intermediate and Backward community and Maratha community is shown at serial number 149 in the list annexed to the said Resolution;

AND WHEREAS the matter of Maratha reservation was referred to the Maharashtra State Commission for Backward Classes for their recommendations in the year 2004 and the State Backward Classes Commission had submitted its 22nd Report on the 28th July 2008 stating therein that such reservation cannot be given to the Maratha community in the category of "Other Backward Classes";

AND WHEREAS the Cabinet Sub-Committee after detailed discussion referred the matter back to the State Backward Classes Commission asking for its report on inadequacy of the quantifiable data on educational and social backwardness of the Maratha community and also was requested to give its opinion on whether Maratha community could be given reservation without touching the present structure of reservation;

AND WHEREAS after repeated request to submit the report, the State Backward Classes Commission insisted only on taking decision as per sub-section (2) of section 9 of the Maharashtra State Commission for Backward Classes Act, 2005 on the 22nd Report of the State Backward Classes Commission;

Mah.  
XXXIV  
of 2006.

AND WHEREAS the Government appointed the Rane Committee who had submitted adequate quantifiable data pertaining to the backwardness of Maratha community and thereafter the State Backward Classes Commission was again requested to offer its remarks on the issue of providing reservation to Educationally, Socially and Economically Backward Maratha community without affecting the present reservation of Other Backward Classes;

AND WHEREAS the State Backward Classes Commission by its letter dated the 20th May 2014 requested the Government to take decision on the 22nd Report of the Commission;

AND WHEREAS on the above backdrop there was a scope to believe that the State Backward Classes Commission was reluctant to take decision in the matter and hence, the Government decided to take decision after waiting for almost a decade and the Government, in its Cabinet meeting held on the 25th June 2014 decided, to partly reject the 22nd report of the Commission and with certain modifications accepted that Maratha community is Educationally and Socially Backward and hence, eligible for reservation, by virtue of sub-section (2) of section 9 of the Maharashtra State Commission for Backward Classes Act, 2005;

Mah.  
XXXIV  
of 2006.

AND WHEREAS the Government of Maharashtra was of the view on the basis of material and data collected by the Rane Committee that Maratha community is Socially, Educationally and Economically Backward and inadequately represented in services under the State, hence, require reservation in employment and reservation for admissions in the educational institutions ;



AND WHEREAS clause (4) of Article 15 of the Constitution of India enables the State to make any special provision for the advancement of any socially and educationally backward classes of citizens;

AND WHEREAS clause (5) of Article 15 of the Constitution of India enables the State to make any special provision, by law, for the advancement of any socially and educationally backward classes of citizens in so far as such special provision relate to their admission to educational institutions including private educational institutions, whether aided or un-aided by the State, other than the minority educational institutions referred to in clause (1) of Article 30 of the Constitution of India;

AND WHEREAS clause (4) of Article 16 of the Constitution of India enables the State to make any provision for the reservation of appointments or posts in favour of any backward class of citizens which, in the opinion of the State, is not adequately represented in the services under the State;

AND WHEREAS even otherwise Articles 15(4), 15(5), 16(4) and 46 of the Constitution of India enable the State to provide reservation to a separate class;

Mah. VIII of 2004. AND WHEREAS the State of Maharashtra has enacted the Maharashtra State Public Services (Reservation for Scheduled Castes, Scheduled Tribes, De-notified Tribes (*Vimukta Jatis*), Nomadic Tribes, Special Backward Category and Other Backward Classes) Act, 2001 in pursuance of clause (4) of Article 16 of the Constitution;

AND WHEREAS the Maharashtra State was of the view that on the basis of material and data collected by the Rane Committee that Maratha community is Socially, Educationally and Economically Backward and inadequately represented in services under the State, hence, require special provision for their advancement;

AND WHEREAS the State Government had, after careful consideration, taken a policy decision to create a new category namely Educationally and Socially Backward Category (ESBC) and, there should be a separate sixteen percent reservation for such newly created Educationally and Socially Backward Category (ESBC) and, the Maratha community was included in the said category, without affecting the then existing fifty-two percent reservation applicable in the State, in admissions to educational institutions including private educational institutions, whether aided or un-aided by the State, other than minority educational institutions referred to in clause (1) of Article 30 of the Constitution of India, and in appointments or posts in public services under the State, excluding reserved in favour of the Scheduled Tribes candidates in the Scheduled Areas of the State under the Fifth Schedule to the Constitution of India, as per the notification issued on the 9th June 2014 in this behalf ;

AND WHEREAS both Houses of the State Legislature were not in session;

AND WHEREAS the Governor of Maharashtra was satisfied that circumstances existed which rendered it necessary for him to take immediate action to make a law to create a new Educationally and Socially Backward Category (ESBC) and to provide sixteen percent separate reservation for Educationally and Socially Backward Category (ESBC) in which Maratha community is included under this category, without affecting the then existing fifty-two percent reservation applicable in the State, in admissions to educational institutions including private educational institutions, whether aided or un-aided by the State, other than minority educational institutions referred to in clause (1) of Article 30 of the Constitution of India,

and in appointments or posts in public services under the State, excluding reservation in favour of the Scheduled Tribes candidates in the Scheduled Areas of the State under the Fifth Schedule to the Constitution of India, as per the notification issued on the 9th June 2014 in this behalf, for their advancement and for the matters connected therewith or incidental thereto; and, therefore, promulgated the Maharashtra State Reservation (of seats for admission in educational institutions in the State and for appointments or posts in the public services under the State) for Educationally and Socially Backward Category (ESBC) Ordinance, 2014, on the 9th July 2014 ;

Mah. Ord.  
XIII of  
2014.

AND WHEREAS, it is expedient to replace the said Ordinance by an Act of the State Legislature; it is hereby enacted in the Sixty-fifth Year of the Republic of India as follows :—

Short title,  
extent and  
commencement.

1. (1) This Act may be called the Maharashtra State Reservation (of seats for admission in educational institutions in the State and for appointments or posts in the public services under the State) for Educationally and Socially Backward Category (ESBC) Act, 2014.

(2) It extends to the whole of the State of Maharashtra.

(3) It shall be deemed to have come into force on the 9th July 2014.

Definitions.

2. (1) In this Act, unless the context otherwise requires,—

(a) “admission authority” in relation to admissions to educational institutions means the authority having supervisory and controlling powers over the educational institutions responsible for admissions to particular educational institutions;

(b) “appointing authority” in relation to public services and posts means the authority empowered to make appointment to such services or posts;

(c) “Competent Authority” means the Competent Authority appointed under section 6;

(d) “educational institutions” means the educational institutions in the State of Maharashtra owned and controlled by the Government, which receives grant-in-aid from the Government including a University established by or under the relevant Maharashtra Acts, including private educational institutions, whether aided or un-aided by the State, other than the minority educational institutions referred to in clause (1) of Article 30 of the Constitution of India.

*Explanation.*—For the purposes of this clause, the expression “private educational institutions” means institutions which have been given either prior to coming into force of this Act or thereafter, aid in the form of Government land at concessional rates or any other monetary concessions by the Government, or are recognized, licensed, supervised or controlled by the Government;

(e) “Educationally and Socially Backward Category (ESBC)” means such category or categories of citizens who are Educationally and Socially Backward Class of citizens and declared by the Government as Educationally and Socially Backward Category (ESBC), from time to time;

(f) “establishment” means any office of the Government or of a local authority or statutory authority constituted under any Act of the State Legislature for the time being in force, or a University or a Company or a Corporation or a Co-operative Society in which share capital is held by the Government or any Government aided institutions.

*Explanation.*—For the purposes of this clause, the expression “Government aided institutions” shall also include institutions or industries which have been given either prior to coming into force of this Act or thereafter, aid in the form of Government land at concessional rates or any other monetary concessions by the Government or is recognized, licensed, supervised or controlled by the Government;

(g) “Government” or “State Government” means the Government of Maharashtra;

(h) “prescribed” means prescribed by rules made under this Act;

(i) “public services and posts” means the services and posts in connection with the affairs of the State and includes services and posts in—

(i) a local authority;

Mah.  
XXIV of  
1961.

(ii) a co-operative society established under the Maharashtra Co-operative Societies Act, 1960, in which the Government is a share holder;

1 of  
1956.  
18 of  
2013.

(iii) a Board or a Corporation or a statutory body established by or under a Central or a State Act which is owned and controlled by the Government, or a Government company as defined in the Companies Act, 1956 or the Companies Act, 2013;

(iv) an educational institution owned and controlled by the Government, which receives grant-in-aid from the Government including a University established by or under a Maharashtra Act; and

(v) any other establishment in respect of which reservation was applicable by Government orders on the date of commencement of this Act and which are not covered under sub-clauses (i) to (iv);

(j) “reservation” means the reservation of seats for the members of Educationally and Socially Backward Category (ESBC) for admission in educational institutions in the State and for appointments or posts in the services under the State.

(2) The words and expressions used in this Act, but not defined, shall have the same meanings respectively assigned to them in the Maharashtra State Public Services (Reservation for Scheduled Castes, Scheduled Tribes, De-notified Tribes (*Vimukta Jatis*), Nomadic Tribes, Special Backward Category and Other Backward Classes) Act, 2001 and in any other relevant Act.

**3. (1)** This Act shall apply to all the direct recruitments, appointments or posts made in public services under the State except,— Applicability.

(a) the super specialized posts in Medical, Technical and Educational field;

(b) the posts to be filled by transfer or deputation;

(c) the temporary appointments of less than forty-five days duration; and

(d) the post which is single (isolated) in any cadre or grade.

(2) This Act shall also apply, for the Educationally and Socially Backward Category (ESBC), for admission in educational institutions including private educational institutions, whether aided or un-aided by the State, other than the minority educational institutions referred to in clause (1) of Article 30 of the Constitution of India.

(3) The State Government shall, while entering into or renewing an agreement with any educational institution or any establishment for the grant of any aid as provided in the explanation to clauses (d) and (f) of section 2 respectively, incorporate a condition for compliance with the provisions of this Act, by such educational institution or establishment.

Reservation of seats for admission in educational institutions, appointments or posts in public services under State for Educationally and Socially Backward Category (ESBC).

4. (1) Notwithstanding anything contained in the Maharashtra State Public Services (Reservation for Scheduled Castes, Scheduled Tribes, Denotified Tribes (*Vimukta Jatis*), Nomadic Tribes, Special Backward Category and Other Backward Classes) Act, 2001 and notwithstanding anything contained in any judgment, decree or order of any Court or other authority, and subject to the other provisions of this Act, sixteen percent of the total seats in educational institutions including private educational institutions, whether aided or un-aided by the State, other than minority educational institutions referred to in clause (1) of Article 30 of the Constitution of India, and sixteen percent of the total appointments or posts in direct recruitment in public services under the State, shall be separately reserved for the Educationally and Socially Backward Category (ESBC) in which the Maratha community is included:

Mah.VIII of 2004.

Provided that, the above reservation shall not be applicable to posts reserved in favour of the Scheduled Tribes candidates in the Scheduled Areas of the State under the Fifth Schedule to the Constitution of India as per the notification issued on the 9th June 2014 in this behalf.

(2) The principle of Creamy Layer shall be applicable to the Educationally and Socially Backward Category (ESBC).

*Explanation.*—For the purposes of this sub-section, the expression “Creamy Layer” means the person falling in the category of Creamy Layer as declared by the Government in the Social Justice and Special Assistance Department, by general or special orders issued in this behalf, from time to time.

Reservation not to be affected.

5. Notwithstanding anything contained in section 4, the claims of students or members belonging to Educationally and Socially Backward Category (ESBC) shall also be considered for the unreserved seats, appointments or posts which shall be filled on the basis of merit, and where a student or member belonging to such category is selected on the basis of merit, the number of seats, appointments or posts reserved for the Educationally and Socially Backward Category (ESBC), as the case may be, shall not in any way be affected.

Competent Authority.

6. (1) The Government may, by notification in the *Official Gazette*, appoint any officer not below the rank of District Social Welfare Officer to be the Competent Authority for the purposes of carrying out the provisions of this Act and the rules made thereunder.

(2) The Competent Authority shall exercise such powers and perform such functions as may be prescribed.

**7. (1)** The Government may, in public interest, by order, direct the Competent Authority, from time to time, to make an enquiry or to take appropriate proceedings under this Act specified in the order, and the Competent Authority shall report to the Government, the result of the enquiry made or the proceedings taken by him within such period as may be prescribed.

Power of Government to give directions.

(2) On receipt of the report from the Competent Authority under sub-section (1), the Government shall give such directions as it deems fit and such directions shall be final.

**8. (1)** If in respect of any recruitment year, any vacancy reserved for Educationally and Socially Backward Category (ESBC) of persons remains unfilled, such vacancy shall be carried forward up to five years in case of direct recruitment:

Carrying forward of reserved vacancies.

Provided that, on the date of commencement of this Act, if any Government Order, Resolution, Circular and Office Memorandum regarding filling of posts is in force then, the same shall continue to be in force unless modified or revoked by the Government and the Government is empowered to revise such Government Orders, Resolutions, Circulars and Office Memorandums :

Provided further that, notwithstanding anything contained in section 17 of this Act, the Government Departments are hereby empowered to give effect to the provisions of this Act including revision of roster prescribed for direct recruitment, as may be necessary, by the Government orders for enforcement and implementation of this reservation:

Provided also that, if the sanctioned posts are not adequate to allocate atleast one post for each reserved category, then the reserved post shall be filled in by applying the principle of rotation in accordance with the Government roster orders or rules as may be prescribed or modified in this behalf and the Government is empowered to revise the roster points and orders or rules accordingly.

(2) When a vacancy is carried forward as provided in sub-section (1), it shall not be counted against the quota of the vacancies reserved for the concerned category of persons for the recruitment year to which it is carried forward :

Provided that, the appointing authority may, at any time undertake a special recruitment drive to fill up such unfilled vacancies and if such vacancies remain unfilled even after such special recruitment drive then, it shall be filled up in the manner prescribed by the Government.

**9. (1)** The Government may, by order in writing, entrust upon every admission authority or appointing authority or any officer under such authority, with the responsibility of ensuring the compliance with the provisions of this Act.

Responsibility and powers for compliance of Act.

(2) The Government may, in the like manner, invest the admission authority or appointing authority or officer with such powers or authority as may be necessary for such authority or officer, to effectively discharge such duty assigned to such authority or officer.

**10. (1)** Any admission authority or appointing authority or officer or employee entrusted with the duty or responsibility who wilfully acts in a manner intended to contravene or defeat the purpose of this Act shall, on conviction, be punished with imprisonment for a term which may extend to

Penalty.



ninety days or fine which may extend to five thousand rupees, or with both.

(2) No court shall take cognizance of an offence punishable under this section except with the previous sanction of the Government or officer authorized in this behalf by the Government.

Power to call  
for records.

**11.** When it comes to the notice of the Government or is brought to its notice that any person belonging to Educationally and Socially Backward Category (ESBC) is adversely affected, on account of non-compliance with the provisions of this Act or the rules made thereunder or the Government orders issued in this behalf, by any admission authority or appointing authority, it may call for such records and pass such appropriate orders as it deems fit.

Representation  
in selection  
committee.

**12.** (1) The Government may, by an order, provide for nomination of officers belonging to Educationally and Socially Backward Category (ESBC) in selections, screening and Department Committee for the purpose of selecting persons for appointment to public services and posts.

(2) The Government may, by an order, grant such monetary or other concessions as may be considered necessary in favour of the Educationally and Socially Backward Category (ESBC).

Irregular  
admissions and  
appointments  
void.

**13.** Any admissions or appointments made in contravention of the provisions of this Act shall be void.

Competent  
Authority to  
be public  
servant.

**14.** The Competent Authority shall be deemed to be a public servant within the meaning of section 21 of the Indian Penal Code. 45 of 1860.

Protection of  
action taken  
in good faith.

**15.** No suit, prosecution or other legal proceeding shall lie against the Competent Authority or its officers, for anything which is in good faith done or intended to be done under this Act or the rules or orders made thereunder.

Provisions of  
Act to be in  
addition to  
any other law  
for the time  
being in force.

**16.** The provisions of this Act shall be in addition to and not in derogation of the provisions contained in any other Act, for the time being in force.

Power to  
make rules.

**17.** (1) The State Government may, by notification in the *Official Gazette*, make rules to carry out the purposes of this Act.

(2) Every rule made under this Act shall be laid, as soon as may be, after it is made, before each House of the State Legislature, while it is in session for a total period of thirty days, which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session in which it is so laid or the session immediately following, both Houses agree in making any modification in any rule or both Houses agree that the rule should not be made, and notify their decision to that effect in the *Official Gazette*, the rule shall, from the date of publication of notification of such decision have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done or omitted to be done under that rule.

**18.** (1) The provisions of this Act shall not apply to the cases in which selection process has already been initiated before the commencement of this Act, and such cases shall be dealt with in accordance with the provisions of law and the Government orders as they stood before such commencement. Savings.

*Explanation.*—For the purposes of this section, the selection process shall be deemed to have been initiated where, under the relevant service rules,—

(i) recruitment is to be made on the basis of written test or interview only, and such written test or the interview, as the case may be, has started; or

(ii) recruitment is to be made on the basis of both, written test and interview and such written test has started.

(2) The provisions of this Act shall not apply to admissions in educational institutions and the cases in which the admission process has already been initiated before the commencement of this Act and such cases shall be dealt with in accordance with the provisions of law and the Government orders, as they stood before such commencement.

*Explanation.*—For the purposes of this section, the admission process shall be deemed to have initiated where,—

(i) admission is to be made on the basis of any entrance test, and procedure for such entrance test has started; or

(ii) in case of admission to be made other than on the basis of entrance test, the last date for filling up the application form is lapsed.

**19.** (1) If any difficulty arises in giving effect to the provisions of this Act, the Government may, as occasion arises, by an order published in the *Official Gazette*, do anything not inconsistent with the provisions of this Act, which appears to it to be necessary or expedient for the purpose of removing the difficulty : Power to remove difficulty.

Provided that, no such order shall be made after expiry of the period of two years from the date of commencement of this Act.

(2) Every order made under sub-section (1) shall be laid, as soon as may be, after it is made, before each House of the State Legislature.

Mah. Ord. XIII of 2014. **20.** (1) The Maharashtra State Reservation (of seats for admission in educational institutions in the State and for appointments or posts in the public services under the State) for Educationally and Socially Backward Category (ESBC) Ordinance, 2014 is hereby repealed. Repeal of Mah. Ord. XIII of 2014 and saving.

(2) Notwithstanding such repeal, anything done or any action taken (including any notification, order, resolution, circular, office memorandum issued or appointments made) under the said Ordinance shall be deemed to have been done, taken, issued or made, as the case may be, under the corresponding provisions of this Act.

## नागपूर विद्यापीठ

क्रमांक : एससीटी / एम / एस / २२४

दिनांक : २८ जून, २००२

प्रति,

१. विद्यापीठाचे सर्व शैक्षणिक विभागप्रमुख
२. विद्यापीठाशी संलग्नित सर्व महाविद्यालयांचे प्राचार्य,
३. विद्यापीठ संचालित महाविद्यालय / संस्थेचे प्राचार्य / संचालक.

विषय : विद्यापीठ शैक्षणिक विभाग, संलग्नित व संचालित महाविद्यालयातील अभ्यासक्रमात विद्यार्थ्यांना द्यावयाच्या प्रवेशासंबंधीच्या निवड याद्या तयार करण्याची कार्यपद्धती.

महोदय,

विद्यापीठ अनुदान आयोग, नवी दिल्ली आणि उच्च व तंत्रशिक्षण विभाग, महाराष्ट्र राज्य यांनी निर्गमित केलेल्या मार्गदर्शक तत्वाला अनुसरून विद्यापीठातील शैक्षणिक विभाग, संलग्नित व संचालित महाविद्यालयातील विविध अभ्यासक्रमात प्रवेश घेणाऱ्या विद्यार्थ्यांच्या निवड याद्या व प्रतीक्षा याद्या तयार करण्यासंबंधी खालील प्रमाणे कार्यपद्धती विहित करण्यात येत आहे.

- (१) सर्वप्रथम प्रवेशासाठी अर्ज केलेल्या सर्व पात्रताधारक विद्यार्थ्यांची (मागासवर्गीय विद्यार्थ्यांसह) गुणवत्तेनुसार / गुणांकानुसार यादी तयार करावी. एकूण प्रवेश क्षमतेच्या ५० टक्के विद्यार्थी संख्या ही खुल्या प्रवर्गातून प्रवेशासाठी पात्र ठरत असल्याने प्रवेश क्षमतेच्या ५० टक्के विद्यार्थ्यांचा सर्वप्रथम निवड यादीत समावेश करावा. मागासवर्गीय

(३०)

❖ राष्ट्रसंत तुकडोजी महाराज नागपूर विद्यापीठ ❖



प्रवर्गातील विद्यार्थ्यांचा वरील खुल्या प्रवर्गातील गुणवत्ता यादीत समावेश असल्यास त्यांना खुल्या प्रवर्गातून प्रवेश देण्यात यावा. त्यांचा समावेश मागासवर्गीय प्रवर्गासाठी तयार केलेल्या यादीत करण्यात येवू नये.

- (२) वरील खुल्या प्रवर्गातील यादीत समाविष्ट असलेल्या मागासवर्गीय प्रवर्गातील विद्यार्थ्यांचा नंतर खालोखाल गुणवत्ता / गुणांक प्राप्त केलेल्या मागासवर्गीय प्रवर्गातील विद्यार्थ्यांची खालील टक्केवारीनुसार प्रवर्गनिहाय निवड यादी तयार करावी व त्याप्रमाणे प्रवेश द्यावा.

अनुसूचित जाती	-	१३%
अनुसूचित जमाती	-	७%
विमुक्त जाती (अ)	-	३%
भटक्या जमाती (ब)	-	२.५%
भटक्या जमाती (क)	-	३.५%
भटक्या जमाती (ड)	-	२%
इतर मागासवर्गीय	-	१९%

- (३) शासनाने व विद्यापीठाने वेळोवेळी निर्गमित केलेल्या परिपत्रक / निर्णयानुसार अपंग, सैन्य दलात सक्रिय सेवेत असलेले (अॅक्टीव्ह सर्व्हिसेस) / कर्मचारी तसेच माजी सैनिक यांची पाल्ये व खेळाडू ह्या वर्गवारीत विद्यार्थ्यांना त्यांच्या विहित टक्केवारीनुसार त्यांच्या संबंधीत खुल्या किंवा मागासवर्गीय प्रवर्गातील राखीव जागांमधून आडवे (Horizontal) आरक्षण देण्यात यावे.

- (४) गुणवत्ता यादीनुसार प्रवेश प्रक्रिया केल्यानंतर जर कोणत्याही मागासवर्गीय प्रवर्गासाठी आरक्षित असलेल्या जागांपैकी काही जागा रिक्त राहील्यास त्या जागांपैकी एकूण प्रवेश क्षमतेच्या जास्तीतजास्त २ टक्केपर्यंत विशेष मागासवर्गीय (S. B. C.) उमेदवारांस गुणवत्तेनुसार प्रवेश देण्याची कार्यवाही घ्यावी.

- (५) वरीलप्रमाणे २ टक्केपर्यंत विशेष मागासवर्गीय उमेदवारास प्रवेश देवूनही परिच्छेद २ मध्ये दर्शविलेल्या मागासवर्गीय प्रवर्गात त्यांना विहित केलेल्या टक्केवारीनुसार पुरेसे उमेदवार उपलब्ध न झाल्यास त्या मागासवर्गीयांना इतर प्रवर्गातून गुणवत्तेनुसार खालील गटांतर्गत आंतरबदल (Inter-Changability) तत्वानुसार भरण्यात याव्या.

गट १ : (i) अनुसूचित जाती (ii) अनुसूचित जमाती

गट २ : (i) विमुक्त जाती (अ) (ii) भटक्या जमाती (ब)

गट ३ : (i) भटक्या जमाती (क) (ii) भटक्या जमाती (ड) (iii) इतर मागासवर्गीय

- (६) एकूण प्रवेश क्षमतेच्या ३० टक्के जागांवर महिलांना प्रवेश देणे आवश्यक असल्याने खुल्या व सर्व राखीव प्रवर्गात ३० टक्के जागांवर महिलांना प्रवेश मिळेल याबद्दल दक्षता घ्यावी.

- (७) मा. कुलगुरु महोदयांच्या आदेशानुसार शैक्षणिक सत्र २००२-२००३ पासून वरील कार्यपद्धतीचा अवलंब करून प्रवेश प्रक्रिया पूर्ण करण्यात यावी.

आपला,

सुभाष बेलसरे

प्रतिलिपी माहितीस्तव :

(१) सहायक कुलसचिव (सामान्य प्रशासन) नागपूर विद्यापीठ, नागपूर.

(२) सहायक कुलसचिव (महाविद्यालयीन शाखा).

(३) सहायक कुलसचिव (गडचिरोली उपकेंद्र) गडचिरोली.

कुलसचिव, नागपूर विद्यापीठ

Number of seats earmarked for reserved category as per GOI/ State Govt. and University  
rule year wise Implemented for 2019-20 to 2020-21

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**RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY**

Established by Government of Central Provinces Education Department by Notification No. 513 dated 1<sup>st</sup> of August, 1923 & presently a State University governed by Maharashtra Public Universities Act, 2016 (Mah. Act No. VI of 2017)

**DIRECTION NO. 30 OF 2019**

**ADMISSION TO FULL TIME POST-GRADUATE COURSES IN  
UNIVERSITY'S TEACHING DEPARTMENTS/ CONDUCTED AND  
AFFILIATED COLLEGES AND INSTITUTIONS, DIRECTION, 2019.**

**Whereas**, the Government of Maharashtra vide its G.R. No. T.E.M.-2015/Pra. Kra. 325/Tashi-4, dt 20<sup>th</sup> July 2016 has directed the Universities in the State of Maharashtra to introduce the system of on-line Centralised Admission Process (CAP) for the under-graduate and post-graduate courses in the University and its affiliated colleges;

AND

**Whereas**, to implement the decision of the government to introduce CAP in the University, the Vice-Chancellor had constituted a committee under the Chairmanship of the Pro-Vice-Chancellor ( Dr.Yeole Committee) to study and suggest the Draft Regulations for regulating admissions to the post graduate courses in the post graduate teaching departments/ conducted colleges/Institutions of the University and affiliated colleges of the University, vide letter NO. 9748/C/1352, dt 30/01/2018;

AND

**Whereas**, Dr.Yeole Committee having submitted its report it was approved by the Vice-Chancellor on 14/05/2018;

AND

**Whereas**, section 75(1)(c) of the Maharashtra Public Universities Act, 2016 (hereinafter "the Act") provides for framing of the Regulations laying down conditions for admission of students for various courses of the University;

AND

**Whereas**, as per the Government of Maharashtra's Circular No. Sankirha-2019/Pra.kra.22/visni-3 dt. 08<sup>th</sup> March, 2019, reservation to the people belonging to the Maratha and Socially and Educationally Backward Category (S.E.B.C.) and also to the economically weaker section of people belonging to the open category is required to be given for admission of students in the educational institutions of the non-agricultural Universities within the State of Maharashtra;

AND

**Whereas**, the reservation of seats for admitting students to the full time post-graduate courses in university's Post-graduate Teaching departments, post-graduate conducted colleges and institutions is also required to be done from the academic session from 2019-20 in terms of the महाराष्ट्र शासन परिपत्रक क. संकिण-२०१९/प्र.क्र.२२/विशी.३ dt. 08<sup>th</sup> March, 2019;

AND

**Whereas**, Direction No.29 of 2019 issued by the University on 22-05-2019 for regulating admission to full time Post-graduate courses in University's Post-graduate Teaching Departments, conducted and affiliated colleges and institutions inadvertently has failed to incorporate the prescription of the महाराष्ट्र शासन परिपत्रक क. संकिण-२०१९/प्र.क्र.२२/विशी.३ dt. 08<sup>th</sup> March 2019, necessitating issuance of a new Direction repealing Direction No.29 of 2019;

AND

**Whereas**, the process of admission of students in the University and its affiliated college is going to start very soon creating necessity for issuing a fresh Direction;

Now, therefore, I, Dr. Siddharthavinayak P. Kane, Vice-Chancellor, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur in exercise of my powers under section 12(8) of the Act, do hereby issue the following Directions.

1. This Direction shall be called "ADMISSION TO FULL TIME POST-GRADUATE COURSES IN UNIVERSITY'S TEACHING DEPARTMENTS/ CONDUCTED AND AFFILIATED COLLEGES AND INSTITUTIONS, DIRECTION, 2019".



2. This Direction shall come into force with effect from the date of its issuance;
3. Notwithstanding anything to the contrary in any other Directions of the University, the admission to post graduate degree courses in all the four faculties, except those courses for which admission is regulated by the centralised admission process of the State Government of Maharashtra, in all the post graduate teaching departments of the University, the conducted colleges and institutions of the University and also the affiliated colleges of the University shall be regulated by this Direction.
4. Definitions:-In this Direction unless the context requires otherwise, the words and phrases shall have the meaning given hereunder.
  - (a) "Act" means the Maharashtra Public Universities Act 2016.
  - (b) "Allotted institution" means University Departments / Conducted colleges and Institutions of the University/ affiliated colleges to which an applicant student has been allotted by the Competent Authority appointed under this Direction.
  - (c) "Application Form" means prescribed form filled up online by the Candidate for admission.
  - (d) "CAP Seat" means a seat for the post graduate courses in University Departments / Conducted colleges and Institutions of the University/ affiliated colleges which are filled in through the centralized admission process carried out by the Competent Authority under this Direction.
  - (e) "Competent Authority" means the Authority appointed by the Vice-Chancellor, for the purposes of this Direction.
  - (f) "Courses" means the full time Postgraduate courses in the University.
  - (g) "Department" means Post Graduate Teaching Department of the University.

- (h) "College" means college affiliated to the University.
- (i) "Facilitation Centre" means the centre established by the University where the student aspiring for admission to any post graduate course is provided with the assistance and guidance to the students and other activities related to centralised admission process are carried on
- (j) "Foreign Student" means a person who is citizen of a country other than India.
- (k) "Home University (HU)" means the Rashtrasant Tukadoji Maharaj Nagpur University.
- (l) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board.
- (m) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of candidates.
- (n) "Minority Quota" means seats earmarked for the minority community students, from within the State, who belongs to the minority community to which the affiliated college belongs.
- (o) "Non-Resident Indian (NRI)" means a person as defined in Indian Income Tax Act, 1961, and Foreign Exchange Management Act, 1999 and includes his child or ward.
- (p) "Other than Home University (OHU)" means the University other than Rashtrasant Tukadoji Maharaj Nagpur University.
- (q) "Person of Indian Origin (PIO)" means a person who is a citizen of a country other than India but who was at any time the citizen of India or whose parents or either of whom or any grandparent was a citizen of India by virtue of the provisions of

Part II of the Constitution of India or under the Citizenship Act, 1955.

- (r) "Qualifying Examination" means an examination on the basis of which a candidate becomes eligible for admission for the post graduate course or its equivalent examination.
  - (s) "SSC" means the Secondary School Certificate (Standard X) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board.
  - (t) "Supernumerary Seats" means seats which are over and above the sanctioned intake capacity of the department, college, conducted college or institution which is approved by the University/appropriate authority/ the Government, from time to time.
- 5) In order to conduct the on line centralised admission process for admitting students to various post graduate programmes in the post graduate teaching departments, conducted institutions and affiliated colleges and institutions of the University( hereinafter, unless the context requires otherwise, collectively referred to as places of learning) the Vice Chancellor shall appoint, by order, Pro Vice-Chancellor as the "Competent Authority".
- 6) The competent authority shall constitute a committee consisting of not more than five members, including the competent authority, who shall not be below the rank of Associate Professor. As far as possible the committee shall represent all the four faculties of the University. The competent authority shall be the chairman of the committee.
- 7) The university shall provide the necessary dedicated infrastructure like room, staff, furniture, internet, computer, printer, scanner, Xeroxing facility and stationary to the competent authority for discharging its function in a smooth and efficient manner.



- 8) The University shall provide the competent authority the necessary financial assistance for meeting the expenditure which is incidental to the process of centralised admissions under this Direction.
- 9) The competent authority shall appoint adequate number of facilitation centres in each district within the jurisdiction of the University taking into account the number of places of learning. The facilitation centres shall be in the University and also in the affiliated colleges where necessary infrastructure facilities are available.
- 10) University shall provide the necessary assistance to the facilitation centres.
- 11) At the beginning of every academic session the competent authority shall publish on its website as well as through the information brochure the list of the places of learning, where admissions to the said courses are offered along with the intake capacity, reservation of seats for various categories of the students, the fee structure and also the supernumerary seats. The competent authority shall also publish the schedule of various activities relating to the centralised admissions on its web site, and also the information brochure.
- 12) Unless specified otherwise every publication by the competent authority shall be on its website and on the notice board of its office.
- 13) A student aspiring to take admission in the post graduate courses through the centralised admission process hereunder shall first generate his/her login ID, by providing the necessary details, on the website of the competent authority and by paying the prescribed fee on line. After obtaining the login ID the candidate shall apply, on line, in the prescribed form. The student shall take out the print out of the filled and signed application form and then report to any of the facilitation centre notified by the competent authority. At facilitation centre the candidate shall submit the print out of the application form along with attested copies of all the necessary documents like mark sheets of SSC, HSC and qualifying degree examination, college leaving certificate from the last attended college/institution, caste certificate

and cast validity certificate, non-creamy layer certificate (if applicable), and other certificates in support of his/her claim for consideration against special category/quota.

- 14) The in-charge of the facilitation centre shall verify the information supplied by the candidate in his/her application form from the original documents and confirm the application form by issuing the acknowledgement of receipt of the application form. Once the application form has been confirmed by the in charge of the facilitation centre the applicant candidate shall not be allowed to make any change in his/her application form.
- 15) The competent authority shall prepare the merit list of the candidate, course wise by following the procedure as below:-

15.1 All the eligible candidates who have submitted online application form on or before the specified last date shall be assigned a merit number. The merit list shall be prepared on the basis of the score/marks obtained by the candidate at the qualifying examination and the specific eligibility as per the relevant Direction/Ordinance, governing the course.

15.2 Where the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned competent authority or University, the same shall be reported to the Competent Authority, conducting the CAP, hereunder, or his designated representative, immediately. However, the effect of such change will be taken into consideration only for the subsequent round (s) of admission if the change is reported after publication of the final merit list for starting the first CAP round.

15.3 For calculating marks at qualifying examination, for deciding eligibility and merit, following procedure shall be adopted:



- i. Where letter grades are assigned at SSC, HSC, Diploma, degree examination or its equivalent examination, the candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board, at the time of submission of application form. The eligibility shall be decided on the basis of equivalent marks.
- ii. Where a candidate has reappeared for the qualifying examination with all subjects then the marks obtained in the last examination shall only be considered.

15.4 The comparative merit of the applicant student shall be determined on the basis of the marks secured by him/her in the qualifying examination. Incentive marks secured by the candidate shall also be taken in to consideration in determining the merit. Where two or more number of students have secured equal number of marks the candidate with higher percentage of marks in the HSSC examination shall be given the preference. Where two or more students have equal marks even in the HSC examination then the candidate with higher percentage of marks in the SSC examination shall be given the preference and where even in the SSC examination the candidates have secure equal marks then date of birth shall be the deciding factor. The elder candidate will be preferred over the younger one. Finally, if, even the dates of birth of the candidates are identical then the competent authority shall draw the lot and decide who shall get preference over whom.

16. There shall be supernumerary seats for the below mentioned candidates as per the directions received from the central and state governments and other competent authorities from time to time:-
- i. NRI Candidates
  - ii. Foreign Candidates
  - iii. Person of Indian Origin

iv. Jammu & Kashmir (J & K) candidates.

17. Allocation of Seats:

The percentage of allocation of seats for various types of candidates i.e. for the Home University and University other than Home University shall be in accordance with the policy of the University for admission in various entry level Post Graduate Courses.

17.1 There shall be reservation of seats in each place of learning for the candidates belonging to the Home University, subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time. This reservation shall be as per the following chart:-

Sr. No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (A) (14 Tatsam Jati)	3.0%
04	Nomadic Tribes (NT-B) (Prior to January 1990, 28 Va Tatsam Jamati)	2.5%
05	Nomadic Tribes (NT-C) (Dhangar Va Tatsam Jamati)	3.5%
06	Nomadic Tribes (NT-D) Vanjari Va Tatsam Jamati)	2.0%
07	Other Backward Classes (OBC)	19.0%
08	Maratha & Socially & Educationally Backward Classes (S.E.B.C.)	16.0%
	<b>Total</b>	<b>66.0%</b>

**NOTE:**

- The above reservation is exclusive of the number of students belonging to the above categories who secure admission on merit.
- If any, of the Backward class categories mentioned above, do not get the required number of candidates for the percentage(s) laid down, the seats so remaining vacant shall be filled in from among the candidates from the other reserved categories on inter-se-merit as per University Circular No. SCT/M/S/224, dated 28th June 2002.

- iii. The valid Non-Creamy Layer Certificate issued by the competent authorities is essential for all categories of reservation except SC and ST candidates as per Govt. Circular No. dated 15th June, 2006.
  - iv. Candidate claiming to, belong to the Backward Classes of the State must attach a certificate from the Chief Metropolitan Magistrate and the District Magistrate or the Executive Magistrate authorized by them in other areas; or Special Welfare Officer of ZillaParishad or Special Welfare Officer of Bombay. If no certificate is produced it would be classified as Non-Backward.
  - v. The admission of students from Reserved Category to the Post Graduate Courses will be made on merit basis, based on the marks obtained by them in qualifying examination, relaxed by 5% in the minimum percentage of marks.
  - vi. Students should submit Govt. Of India Scholarship forms at the time of admission.
- 17.2 In addition to the above reservation there shall be further reservation of seats as mentioned below:-
- i. 3% seats will be reserved at each place of learning for the person with disabilities (P.W.D.) students as per the Right of Persons with Disabilities Acts 2016, Act No. 49 of 2016. The candidates claiming reservation under this category shall submit the certificates strictly as per the prescribed Proforma.
  - ii. 5% seats will be reserved for Ex-Serviceman/Military personnel or their wards as per Govt. Resolution no. TCM 1204(167/85) MC, dated 13/06/1985 and University Letter No. GA/D/G/745 dated 07/02/1986.
  - iii. **10% seats shall be reserved for the economically weaker section of the people belonging to the open category.**

**17.3 Weightage:-**

- i. Weightage for admission in the P.G. Departments & Affiliated



Colleges for the admission of Sportsperson / Woman will be calculated as per the norms vide University letter No. Acad./6/334, dated 13th August, 1986.

- ii. *Freedom fighter Quota*: Five marks are added to the aggregate total marks of an applicant who is a direct dependent of the Freedom Fighter for the purposes of admission to the Post Graduate Teaching Departments of the University and Affiliated Colleges. (As per decision of the Executive Council, dated 18th September, 1976).
18. The competent authority shall publish the provisional merit list of the eligible candidates on its website, notice board of the office of the competent authority and also at the facilitation centres. The candidate must prefer objection in writing to the merit list, if he/she has any, within the specified time. The objection shall be lodged at the facilitation centre where the candidate had submitted his/her application form. The competent authority shall dispose of the objections within the specified time and thereafter the final merit list shall be prepared and displayed on the website and notice board of the competent authority and also at the facilitation centres.
19. After the publication of the final merit list the candidate shall fill the on line option form, specifying the choice of his course and the place of learning, for CAP Round –I. The candidate can give maximum 30 (thirty) choices of the courses. The candidate may fill the option form, on line, either through their log in or at the facilitation centre. Once the options are confirmed no change in the option shall be entertained.
20. The competent authority shall publish the provisional allotment of the CAP Round-I indicating the allotment of the place of learning to the student.
21. The candidate shall download the letter of allotment in the CAP Round-I and report to the allotted place of learning along with all the original documents for taking admission in the allotted course. The

candidate shall take admission at the allotted place by paying the fee prescribed for the course.

22. If the candidate does not report to the allotted place of learning within the time specified he/she shall loose the right to participate in the CAP Round-II. However, if the candidate is not satisfied with the allotment of the course or the place of learning then he/she may by taking provisional admission for the allotted course and at the allotted place of learning participate in CAP Round-II. In order to participate in CAP Round-II the candidate will have to apply, on line, again by filling the option form afresh after the vacancies are notified by the competent authority. If the candidate decides to take provisional admission he/she shall pay the prescribed fee which shall be refunded to the candidate in the event he/she decides to cancel the admission due to allotment of other college/institution in CAP Round-II.
23. The competent authority shall publish the available category wise seats (seat matrix) and courses also for CAP Round-II.
24. The competent authority shall publish the provisional allotment of the CAP Round-II indicating the allotment of the course and the place of learning to the participating student.
25. The candidate shall download the letter of allotment in the CAP Round-II and report to the place of learning along with all the original documents for taking admission in the allotted course.
26. There shall not be any further round of allotment of students after the CAP Round-II. Therefore, if any seat for any course in any department/college/institution remains vacant after the CAP Round-II all such seats shall be filled by the concerned department/college/institution directly by them. However, such vacant seats shall be filled only from amongst the students who have registered under the centralised admission process. Therefore, the department/college/institution must obtain from the applicant student his/her




acknowledgement of receipt of the application form issued by the facilitation centre.

27. The competent authority shall publish the vacancies in various departments/colleges/institutions, course wise, after the end of CAP Round-II. Such vacancies shall be filled by the places of learning purely on merit basis from amongst the students who have registered for the centralised admission process. After filling the vacancies the places of learning shall submit the list of the students admitted by them in the institutional round to the competent authority. The competent authority on receiving the information from the places of learning which have participated in the centralised admission process shall publish the final list of the admitted students and also send the copy of the same to the examination section of the University.
28. Notwithstanding anything to the contrary in any Direction, Ordinance, Statute, Regulations or notifications, no department/college/institution shall admit any student for the post graduate programme admissions to which are governed by this Direction after the last date of admission notified by the competent authority for the centralised admission process.
29. The fees for the courses and the concession in fees shall be as prescribed by the University and the resolutions of the State Government issued from time to time.
30. If any dispute involving student arises out of the process of centralised admission under this Direction the same shall be referred to the Vice-Chancellor whose decision shall be final and binding.
31. **Direction No.29 of 2019 shall stand repealed on issuance of this Direction.**

Nagpur

Date : 7/6/2019

  
(Dr. Siddharthavinayak P. Kane)  
Vice-Chancellor.

तंत्र शिक्षण संचालनालयाच्या अधिपत्याखालीत उच्च शिक्षणाच्या शासकीय व अशासकीय अनुदानित संस्थांमध्ये प्रवेशासाठी केंद्र शासनाच्या The Rights of Persons with Disabilities Act २०१६ च्या तरतूदीनुसार कार्यवाही करणेबाबत.

महाराष्ट्र शासन

उच्च व तंत्र शिक्षण विभाग

शासन निर्णय क्र. संकीर्ण-२०१८/प्र.क्र.२३१/तांशि-४

मंत्रालय विस्तार भवन, मादाम कामा मार्ग,

हुतात्मा राजगुरु चौक, मुंबई - ४०० ०३२.

दिनांक : २५ जून, २०१८

संदर्भ : १) The Rights of Persons with Disabilities Act, २०१६.

२) आयुक्त, अपंग कल्याण आयुक्तालय, महाराष्ट्र राज्य, पुणे यांचे पत्र क्र.अकआ/प्र-७/मोफतशिक्षण/क-३१(२)/२०१७-१८/२८, दिनांक २०/६/२०१७.

३) संचालक तंत्र शिक्षण यांचे पत्र क्र. २-अ/एडीएम/२०१८/४७४, दिनांक १०/४/२०१८.

प्रस्तावना :-

केंद्र शासनाने The rights of persons with Disabilities Act, २०१६, दिनांक २८ डिसेंबर, २०१६ रोजी राजपत्रात प्रसिध्द केला आहे. या अधिनियमाच्या कलम ३२ मध्ये पुढीलप्रमाणे तरतूद आहे :-

- १) All Government institutions of higher education and other higher education institutions receiving aid from the Government shall reserve not less than five per cent seats for persons with benchmark disabilities.
- २) The person with benchmark disabilities shall be given an upper age relaxation of five years for admission in institutions of higher education.

केंद्र शासनाच्या या अधिनियमातील तरतूदीनुसार तंत्र शिक्षण संचालनालयाच्या अधिपत्याखालील पदवी व पदव्युत्तर शिक्षण देणाऱ्या विविध शासकीय व अशासकीय अनुदानित संस्थांमध्ये लक्षणीय अपंगत्व असणाऱ्या व्यक्ती/ विद्यार्थ्यांकरीता ५ टक्के इतक्या जागा राखीव ठेवणे आवश्यक आहे.

शासन निर्णय :-

Hee ' The Rights of Persons with Disabilities Act, २०१६ च्या कलम ३२ (१) मधील तरतूदीनुसार तंत्र शिक्षण संचालनालयाच्या अधिपत्याखालील पदवी व पदव्युत्तर शिक्षण देणाऱ्या विविध शासकीय व अशासकीय अनुदानित संस्थांमध्ये लक्षणीय अपंगत्व



नागपूर विद्यापीठ, नागपूर २



**ADMISSION TO FIRST YEAR (SEMESTER-I) OF FULL TIME POST GRADUATE  
DEGREE COURSES IN THE RASHTRASANTUKADOJI MAHARAJ NAGPUR  
UNIVERSITY FOR THE ACADEMIC YEAR 2019-20**

**1. Introduction :**

Since the University has issued the Direction entitled Admission to full time post graduate courses in the University Departments, Institutions and Affiliated Colleges, Direction, 30 of 2019 for introducing the system of Centralised Admission Process (CAP) for admitting students to the post graduate degree courses offered in various post graduate teaching Departments, institutions and affiliated colleges; it has become necessary to conduct the Centralised Admission Process from the academic session 2018-19. With the introduction of this system no Post Graduate Teaching Departments, institutions and the affiliated colleges shall admit the students directly for the post graduate degree courses.

This brochure is intended to give information regarding various post graduate courses and the places of learning which are governed by the centralized admission process (CAP). The brochure also contains the information regarding eligibility for the courses, the intake capacity at the places of learning, reservation of seats for various categories, the fee structure, and other relevant information necessary for the aspiring student to take appropriate decision. The admission of the student under the centralized admission process shall be only for the I<sup>st</sup> semester of the post graduate courses. Needless to mention the entire process of centralised admission is subject to any change in the State or Central legislation or the order of the Higher Judiciary.

**2. Definitions :**

- (a) "Act" means the Maharashtra Public University Act 2016 (Regulation of Admissions and Fees) Act, 2016;
- (b) "Allotted institution" means University Department / College where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (d) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (e) "Competent Authority" means the officer appointed by the Hon'ble Vice-Chancellor, for conducting admissions through CAP into University Departments / Affiliated colleges;
- (f) "Courses" means the full time Post graduate courses in the University;
- (g) "Department" means Post Graduate Department of the University/Affiliated college;
- (h) "Eligible Candidate" means the candidates who are eligible for different post graduate courses as notified by the University;
- (i) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc. are provided ;
- (j) "Home University (HU)" means the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur;
- (k) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (l) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (m) "OHU" means the area Outside Home University;



- (n) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (o) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized Board;
- (p) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (q) EWS – Economically Weaker Section as per the definition of Govt. of Maharashtra
- (r) SEBC – Socially & Educationally Backward Class, as per definition of Govt. Maharashtra

### 3. Various Courses in the Faculty of Science and Technology / Humanities / Commerce and Management / Inter-disciplinary Studies offered by the University for the Academic Year 2019-20 :

The University will offer the following Courses during the Academic Year 2019-20 in the respective Departments/affiliated colleges. The intake capacity of the University Departments, institutions and affiliated colleges shall be as sanctioned by the competent authorities and as given in **annexure - II**.

#### A) Faculty of Science and Technology :

##### I. Master of Science (M.Sc.) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Courses in the following subjects: -

- |                   |                       |   |
|-------------------|-----------------------|---|
| i. Mathematics    | vii. Geology          | xiii. Molecular Biology and Genetic Engineering |
| ii. Physics       | viii. Applied Geology | xiv. Computer Science                           |
| iii. Chemistry    | ix. Microbiology      | xv. Information Technology                      |
| iv. Botany        | x. Statistics         | xvi. Environmental Science                      |
| v. Zoology        | xi. Electronics       | xvii. Forensic Science                          |
| vi. Bio-chemistry | xii. Bio-Technology   |   |

##### II. Master of Science (M.Sc. Home Science) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Courses in the following subjects: -

- |                           |                           |                       |
|---------------------------|---------------------------|-----------------------|
| i. Home Science Extension | iii. Textile and Clothing | v. Food and Nutrition |
| ii. Human Development     | iv. Resource Management   |                       |

##### III. Master of Cosmetic Technology (M.Sc. Cosmetic Technology) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Course

##### IV. Master of Textile Design (M.T.D) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Course

##### V. Master of Fashion Design (M.F.D.) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Course

##### VI. Master of Hospitality Management (M.HOS.) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Course

#### B) Faculty of Commerce and Management :

##### I. Master of Commerce (M.Com.) (Choice Based Credit System) (Semester Pattern) First Year (Semester I and II) Courses in the following subjects: -

- i. Master of Commerce (M. Com.)
- ii. Master of Commerce (M.Com.) Professional
- iii. Master of Industrial Relations and Personnel Management (M.I.R.P.M.)
- iv. Master of Computer Management (M.C.M.)



### C) Faculty of Humanities :

#### I. Master of Arts (M. A.), (Choice Based Credit System) (Semester Pattern) First year (Semester I and II) Courses in the following Subjects :

- |   |                            |   |
|---|----------------------------|---|
| i. English  | x. Political Science       | xix. Rashtrasant Tukadoji Maharaj Thought         |
| ii. Economics                                       | xi. Psychology             | xx. Women's Studies                               |
| iii. Philosophy                                     | xii. Public Administration | xxi. Travel and Tourism                           |
| iv. Sanskrit  | xiii. Sociology            | xxii. Geography                                   |
| v. Marathi  | xiv. Linguistics           | xxiii. Persian                                    |
| vi. Hindi   | xv. Gandhian Thought       | xxiv. Arabic                                      |
| vii. Pali and Prakrit                               | xvi. Dr. Ambedkar Thought  | xxv. Ancient Indian History, Culture and Indology |
| viii. History                                       | xvii. Buddhist Studies     | xxvi. Indian Music                                |
| ix. Ancient Indian History, Culture and Archaeology | xviii. Urdu                |   |

#### II. Master of Laws (LL. M.) (Choice Based Credit System) (Semester Pattern) (Regular)

- |   |  |
|---|--|
| i. Group A - International Law                      | iv. Group D - Business Law                 |
| ii. Group B - Constitutional and Administrative Law | v. Group E - Environmental and Legal Order |
| iii. Group C - Intellectual Property Law            | vi. Group F - Labour, Capital and Law      |
|   | vii. Group G - Criminal Law                |

#### III. Master of Labour Studies (M.L.S.) (Choice Based Credit System) (Semester Pattern)

### D) Faculty of Inter-Disciplinary Studies :

#### I. Master of Fine Arts (M. F. A.) (Choice Based Credit System) (Semester Pattern) (Semester I and II) Courses in the following subjects: -

- |                  |                         |                       |                     |
|------------------|-------------------------|-----------------------|---------------------|
| i. Drama         | : (a) Acting            | (b) Direction         | (c) Stage Technique |
| ii. Painting     | : (a) Creative Painting | (b) Portrait Painting | (c) Mural           |
| iii. Music       | : (a) Classical Vocal   | (b) Instrumental      | (c) Light Music     |
| iv. Applied Arts | : (a) Photography       | (b) Illustration      |                     |
| v. Dance         | : (a) Kathak            | (b) Bharatnatyam      |                     |
| vi. Sculpture    |                         |                       |                     |

#### II. Master of Social Work (M.S.W.) :

First Year (Choice Based Credit System) (Semester Pattern) (Semester I and II) Course.

#### III. Master of Library and Information Science (M. Lib.) :

First Year (Choice Based Credit System) (Semester Pattern) (Semester I and II) Course

#### IV. Master of Arts (M. A. Home Economics) :

(Choice Based Credit System) (Semester Pattern) (Semester I and II) Course.

#### V. Master of Arts (M. A. in Mass Communication)

### 4. Role of Competent Authority

- The Competent Authority shall be the authority for Centralized Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. University Department/conducted college/institution/Affiliated Colleges.
- Any student aggrieved by the decision of the competent authority may submit his grievance to the Vice-Chancellor.



### 5. Candidature Type :

A Candidate can claim either HU or OHU type candidature.

Type	Eligibility Criterion	University
HU	Candidates, who have passed the Bachelor Examination of the Rashtrasant Tukadoji Maharaj Nagpur University, are eligible for admission to the post graduate Semester -I Course in a subject offered by them for their examination.	The Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
OHU	Candidate who does not fall in HU and who have passed the Bachelor Examination of the University other than the Rashtrasant Tukadoji Maharaj Nagpur University or an examination recognized as equivalent thereto, are eligible for admission to the post graduate course Semester-I in a subject offered by them for their examination.	Other than Home University

### 6. Sanctioned Intake and Supernumerary Seats for various PG Courses :

- 6.1 The Sanctioned Intake (**Annexure – II**) for PG courses shall be as per the approval given by the University. The Institute Information, Courses and the Sanctioned Intake displayed on the website of the admission portal of the University shall be treated as authentic for admissions for the year 2019-20. Candidates shall refer the website (<https://www.rtmnupgadm.org>) of the University before filling the Option/Preference Form.
- 6.2 The supernumerary seats shall be available to the Institutions as approved by the competent authority, from time to time.

### 7. Over and above supernumerary seats :

There shall be supernumerary seats for the below mentioned candidates as per the directions received from the central and state governments and other competent authorities from time to time:-

- |                        |  |
|------------------------|--|
| i. NRI Candidates      | iii. Person of Indian Origin (P.I.O)     |
| ii. Foreign Candidates | iv. Jammu and Kashmir (J & K) candidates |

### 8. Allocation of Seats

The percentage of allocation of seats for various types of candidates i.e. for the Home University and University other than Home University shall be in accordance with the policy of the University for admission in various entry level Post Graduate Courses.

- 8.1. There shall be reservation of seats in each place of learning for the candidates belonging to the Home University, subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time. This reservation shall be as per the following chart :-

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC) .....	13.0 %
02	Schedule Tribes (ST) .....	7.0 %
03	VimuktaJati (A) (14 Tatsam Jati) .....	3.0 %
04	Nomadic Tribes (NT-B) (Prior to January 1990, 28 Va Tatsam Jamati) .....	2.5 %
05	Nomadic Tribes (NT-C) (Dhangar Va Tatsam Jamati) .....	3.5 %
06	Nomadic Tribes (NT-D) Vanjari Va Tatsam Jamati) .....	2.0 %
07	Other Backward Classes (OBC) .....	19.0 %
08	Maratha and Socially and Educationally Backward Class (SEBC) .....	16.0 %
<b>Total.....</b>		<b>66.0%</b>



**Note :**

- i. The above reservation is exclusive of the number of students belonging to the above categories who secure admission on merit.
- ii. If any, of the Backward class categories mentioned above, do not get the required number of candidates for the percentage(s) laid down, the seats so remaining vacant shall be filled in from among the candidates from the other reserved categories on inter-se-merit as per University Circular No. SCT/M/S/224, dated 28<sup>th</sup> June 2002.
- iii. The valid Non-Creamy Layer Certificate issued by the competent authorities is essential for all categories of reservation except SC and ST candidates as per Govt. Circular No. dated 15th June, 2006.
- iv. Candidate claiming to, belong to the Backward Classes of the State must attach a certificate from the Chief Metropolitan Magistrate and the District Magistrate or the Executive Magistrate authorized by them in other areas; or Special Welfare Officer of Zilla Parishad or Special Welfare Officer of Bombay. If no certificate is produced it would be classified as Non-Backward.
- v. The admission of students from Reserved Category to the Post Graduate Courses will be made on merit basis, based on the marks obtained by them in qualifying examination, relaxed by 5% in the minimum percentage of marks.
- vi. Students should submit Govt. of India Scholarship forms at the time of admission.
- vii. Reservation for backward class candidate i. e. 66% as stated above shall be available for the seats (excluding All India Seats) under the purview of the competent Authority in Government Aided, and Unaided Non-Minority Institution
- viii. If Backward Class Category seats remain vacant such seats shall be considered for allotment to the candidates of special Backward Class (SBC) category limited to the extent 2% seats.
- ix. Admission of Backward Class candidates on Reserved Seats shall be subject to verification of his/her caste/Tribe Certificate.

**8.2. In addition to the above reservation there shall be further reservation of seats as mentioned below :**

- i. Reservation for EWS Candidate : As per the provision in Government Resolution No. राजाधो - 4019 / प्र.क्र. 31/16-अ, dated 12<sup>th</sup> February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time.
- ii. 5% seats will be reserved at each place of learning for the person with disabilities (P.W.D.) students as per the **Right of Persons with Disabilities Acts 2016, Act No. 49 of 2016**. The candidates claiming reservation under this category shall submit the certificates strictly as per the prescribed Proforma.
- iii. 5% seats will be reserved for Ex-Serviceman/Military personnel or their wards as per Govt. Resolution no. TCM 1204(167/85) MC, dated 13/06/1985 and University Letter No. GA/D/G/745 dated 07/02/1986.

**8.3. Weightage :-**

- i. Weightage for admission in the P.G. Departments and Affiliated Colleges for the admission of **Sportsperson / Woman** will be calculated as per the norms vide **University letter No. Acad./G/334, dated 13<sup>th</sup> August, 1986**.
- ii. **Freedom Fighter Quota** : Five marks are added to the aggregate total marks of an applicant who is a direct dependent of the Freedom Fighter for the purposes of admission to the Post Graduate Teaching Departments of the University and Affiliated Colleges. (As per decision of the Executive Council, dated 18<sup>th</sup> September, 1976).

**9. Eligibility Criteria : (Conditions of Eligibility)**

**9.1. For admission to the Master of Science (M. Sc.) and Master of Science (M. Sc. Tech.) (Choice Based Credit System) First Year (Semester I and II) Courses.**

Subject to the compliance with the provisions of this Direction and of other ordinances in force from time to time, the following applicants shall be eligible for the admission to Master of Science and examination thereof. Candidates, who have passed the B. Sc. Examination of the Rashtrasant Tukadoji Maharaj Nagpur University or an examination recognized as equivalent thereto, are eligible for admission to the M. Sc. First Year Course in a subject offered by them for their



examination provided they have secured an aggregate of not less than 45% marks at the B. Sc. Examinations. 5% relaxation will be given to the students belonging to the reserved category.

- 9.1.1. For Master of Science (M. Sc. Physics) First Year (Semester I and II) Course :**  
For admission to the M.Sc. Semester I in Physics, a candidate should have opted Physics as one of the subjects at the qualifying B.Sc. Examination.
- 9.1.2. For Master of Science (M.Sc. Chemistry) First Year (Semester-I and II) Course :**  
For admission to the M.Sc. Semester I in Chemistry, a candidate should have opted Chemistry/ Industrial Chemistry as one of the subjects at the qualifying B.Sc. Examination.
- 9.1.3. For Master of Science (M.Sc. Mathematics) First Year (Semester-I and II) Course :**  
For admission to the M.Sc. Semester I in Mathematics, a candidate should have opted Mathematics as one of the subjects at the qualifying B.Sc. Examination.
- 9.1.4. For Master of Science (M.Sc. Statistics) First Year (Semester-I and II) Course :**  
For admission to the M. Sc. Semester - I in Statistics, a candidate should have opted Statistics/ Mathematics as one of the subjects at the qualifying B.Sc. Examination. An applicant holding B.A./B.Sc. with Mathematics is eligible for admission to M.Sc. course in Statistics.
- 9.1.5. For Master of Science (M.Sc. Computer Science) First Year (Sem. - I and II) Course :**  
For admission to the M.Sc. Semester - I in Computer Science, a candidate should have opted Computer Science as one of the optional subjects of study and examination at B.Sc. degree or B.Sc./B.E. examination with Post B.Sc. Diploma course in Computer Science of Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University or B.Sc. with optional subjects Computer Maintenance/ B.Sc. (Information Technology) / B.C.A.
- 9.1.6. For Master of Science (M.Sc. Electronics) First Year (Semester-I and II) Course :**  
For admission to the M.Sc. Semester - I in Electronics, a candidate should have opted Electronics as one of the subjects at the qualifying B.Sc. Examination / B.Sc. with Electronics in Computer Maintenance.
- 9.1.7. For Master of Science (M.Sc. Information Technology) First Year (Semester - I and II) Course :**  
For admission to the M.Sc. Semester - I in Information Technology, a candidate must have Mathematics at 10+2 level and shall have passed B.Sc. (Computer Science) / B.Sc. (Information Technology) / B.Sc. (with Information Technology as the optional subject) / Bachelor of Computer Application (BCA) / B.Sc. with optional subjects Mathematics, Computer Maintenance, Computer Science / B.Sc. with Electronics as one of the subjects Computer Maintenance.
- 9.1.8. For Master of Science (M.Sc. Botany) First Year (Semester-I and II) Course :**  
For admission to the M.Sc. Semester - I in Botany, a candidate should have opted Botany as one of the subjects at the qualifying B.Sc. Examination / B.Sc. (Agriculture) with Botany as one of the subjects.
- 9.1.9. For Master of Science (M.Sc. Molecular Biology and Genetic Engineering) First Year (Semester-I and II) Course :**  
For admission to the M. Sc. Semester - I in Molecular Biology and Genetic Engineering, a candidate should have opted one or more subjects of life sciences or biological sciences (Bio-chemistry, Botany, Microbiology, Zoology, Bio-technology etc.) B. Pharm., Agriculture or Fisheries or Veterinary science graduate at least in second division from the Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University of India or abroad recognized by the UGC or any other concerned apex regulatory authority/body of India.
- 9.1.10. For Master of Science (M.Sc. Zoology) First Year (Semester-I and II) Course :**  
For admission to the M.Sc. Semester - I in Zoology, a candidate should have opted Zoology as one of the subjects at the qualifying B.Sc. Examination.



**9.1.11. For Master of Science (M.Sc. Microbiology) First Year (Semester-I and II) Course :**  
For admission to the M.Sc. Semester - I in Microbiology, a candidate should have opted Bio-technology / Microbiology as a subject of study and examination at B.Sc. degree.

**9.1.12. For Master of Science (M.Sc. Bio-chemistry) First Year (Semester-I and II) Course :**  
For admission to the M.Sc. Semester - I in Bio-chemistry, a candidate should have opted Chemistry and Bio-chemistry as subjects of study and examination at B. Sc. degree or honours at B. Sc. level with Bio-Chemistry as a main subject.

**9.1.13. For Master of Science (M.Sc. Bio-technology) First Year (Semester-I and II) Course :**  
Eligibility criteria for admission to the M.Sc. Semester - I in Bio-technology, shall be all Life Science graduates or Agriculture or Veterinary or Fishery Sciences or Pharmacy / Engineering/ Technology / Medicine (M. B. B. S.) or B. D. S. graduates.

**9.1.14. For Master of Science (M.Sc. Home Science) First Year (Semester-I and II) Course :**

- M. Sc. Semester - I in **Food Science and Nutrition**: A candidate should have opted B.Sc. (Home Science), B.Sc. with Post Graduate Diploma in Dietetics, M.B.B.S., B.Sc. with Nutrition of the University or of any other statutory University recognized equivalent thereto.
- M. Sc. Semester - I in **Resource Management** : A candidate should have opted B.Sc.(Home Science), M. A. (Home Economics) of the University or of any other statutory University recognized equivalent thereto.
- M. Sc. Semester - I in **Human Development** : A candidate should have B. Sc. (Home Science), M. A. (Home Economics), M.S.W., M.B.B.S., M.A. (Psychology) of the University or of any other statutory University recognized equivalent thereto.
- M. Sc. Semester - I in **Textile and Clothing** : A candidate should have B.Sc. (Home Science), Bachelor of Fashion Design, Bachelor of Textile Design, B.Sc. in Fashion Technology from Annamalai University or any other statutory University recognized equivalent thereto.
- M. Sc. Semester - I in **Home Science Extension** : A candidate should have B.Sc. (Home Science), M. A. (Home Economics), B.S.W., B.V.Sc., B.A. (Rural Services), Post Graduate Diploma in Mass Communication., B.Sc. (Agriculture) of the University or of any other statutory University recognized equivalent thereto.

**9.1.15. For Master of Science (M.Sc. Environmental Science) First Year (Semester-I and II) Course :**

For admission to the M.Sc. Semester - I in Environmental Science, a candidate should have opted Environmental Science as one of the subjects at the qualifying B.Sc. Examination and B.Sc. Agriculture Science but having Environmental Science as one of the subject.

**9.1.16. For Master of Science (M. Sc. Forensic Sciences) First Year (Semester-I and II) Course :**  
A candidate should have opted B.Sc. (Forensic Science) with all optional paper related to different disciplines of Forensic Science or of any other statutory University recognized equivalent thereto.

*Students with B.Sc. degree possessing Forensic Science as an optional subject will not be eligible for admission to M.Sc. Forensic Sciences.*

**9.1.17. For Master of Science (M.Sc. Geology) First Year (Semester-I and II) Course :**  
For admission to the M.Sc. Semester - I in Geology, a candidate should have opted Geology as one of the subjects at the qualifying B.Sc. Examination.



**9.1.18. For Master of Science (M.Sc. Tech. Applied Geology) First Year (Semester-I and II) Course :**

For admission to the M.Sc. (Tech.) Semester - I in Applied Geology, a candidate should have opted Geology as one of the subjects at the qualifying B.Sc. Examination. Candidates should have passed the qualifying examinations from Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University of India or abroad, recognized by the UGC or any other concerned apex regulatory authority / body of India.

**9.1.19. For Master of Hospitality Management (M. HOS.) First Year (Semester-I and II) Course :**

A 4 year degree course examination in Hospitality Management / Hotel Management / Hotel Management and Catering Technology of Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University equivalent thereto possessing minimum of 50% of marks.

**OR**

A 3 year degree course examination in Hospitality Management / Hospitality Studies / Hotel Management / Hotel Management and Catering Technology of Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University equivalent thereto possessing minimum of 50% of marks and 01 year of recognized professional experience in Hotel Industry.

**OR**

A bachelor's Degree of Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University equivalent thereto with three years diploma course in Hospitality Management / Hospitality Studies / Hotel Management / Hotel Management and Catering Technology possessing minimum of 50% of marks and 01 year of recognized professional experience in Hotel Industry.

**9.1.20. For Master of Cosmetic Technology (M.C.T.) First year (Semester I and II) Course :**

Candidates shall have passed Bachelor of Cosmetic Technology Examination or equivalent from Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University of India or abroad, recognized by the UGC or any other concerned apex regulatory authority / body of India.

**9.1.21 For Master of Fashion Design (M.F.D) First year (semester – I and II) Course :**

Subject to the compliance of the provisions of this direction and any other ordinances in force from time to time, an applicant for admission to the examination shall have passed.

A three years degree course examination in Bachelor of Fashion Design from Rashtrasant Tukadoji Maharaj Nagpur University or Bachelor degree in Fashion Design /B. Sc. Home Science/Garment Technology / B. Sc. in Fashion Design /B. A. with management or any other equivalent examination from any recognized University India or abroad or Graduation in Textile Design, Textile Science / Handloom Technology or Equivalent / Graduate in Fashion Accessories, Apparel Merchandising /Graduate in any discipline with one year relevant Garment, Textile industry experience, one or two year diploma or certificate course in fashion design, garment technology, fashion technology / Dress Designing, Dress Making /B.F.A./M.F.A. (Master of Fine Arts in all discipline) M. A. Home Economics

**9.1.22 For Master of Textile Design (M. T. D.) First Year (Semester I and II) Course :**

Subject to the compliance of the provision of this direction and any other ordinances in force from time to time, an applicant for admission to the examination shall have passed. In case of part one Examination, have passed the BTS Examination from Rashtrasant Tukadoji Maharaj Nagpur University or Bachelor degree in Textile Design / Textile Science or B. Tech. in Textile Technology, or B. Design /B. F. A. / Graduation in Textile, Knitwear or Fashion, B. Sc. Home Science, Textile or Handloom Technology or Equivalent. {OR} Graduates in any discipline with one year relevant Textile industry experience) or any other equivalent examination from any recognized University by U. G. C. or any other reputed organization like NIFT.



**9.2. For Master of Commerce (M. Com.) First Year (Semester-I and II) Course :**

For admission to the M.Com. Semester - I the candidate should have passed B.Com./ B.Com. (Computer Application) or B.B.A. Degree examination of Rashtrasant Tukadoji Maharaj Nagpur University or equivalent of any other recognized University.

**9.3. For Master of Commerce (M. Com. Professional) First Year (Semester-I and II) Course :**

For admission to the M. Com. Professional Semester - I the candidate should have passed B.Com./ B.Com. (Computer Application) or B.B.A. Degree examination of Rashtrasant Tukadoji Maharaj Nagpur University or equivalent of any other recognized University.

**9.4. For M. A. (Choice Based Credit System) First Year (Semester I and II) Courses :**

Subject to the compliance with the provisions of existing Direction and other ordinances in force from time to time an applicant for admission to First Year examination should have passed the Bachelor Degree examination of this University or of any other statutory recognized University as equivalent to the Bachelor Degree of this University.

**9.5. For admission to LL. M. :**

Candidates who have passed the LL. B. Degree Examination (3 Years and 5 Years) of Rashtrasant Tukadoji Maharaj Nagpur University or of any other recognized University. (As per the existing Directions/ Ordinances).

**9.6. For admission to M. L. S. :**

Subject to the compliance with the provisions of existing Direction and other ordinances in force from time to time an applicant for admission to First Year examination should have passed the Bachelor Degree examination of this University or of any other statutory recognized University as equivalent to the Bachelor Degree of this University.

**9.7. For Master of Fine Arts (M. F. A.) (Credit Based System) First Year (Semester I and II) Courses :**

For admission to (M.F.A.) First Year (Semester I and II) course shall have passed the first degree examination of this University or of any other statutory University as recognized equivalent thereto. Provided that –

- The students offering Drama as a specialization should have obtained a degree in Drama or degree in any faculty of Rashtrasant Tukadoji Maharaj Nagpur University or of any statutory University.
- The students offering Dance as a specialization should have obtained a degree in Dance or a degree in any faculty of Rashtrasant Tukadoji Maharaj Nagpur University or of any statutory University with Nritya Visharad from Dance Institutions recognized by Rashtrasant Tukadoji Maharaj Nagpur University.
- The student offering Music as a specialization should have offered Music as one of the optional subjects for his/her degree examination or should have obtained degree in any faculty of Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University with Sangeet Visharad from some Institute of Music (e.g. Gandharva Mahavidyalaya Mandal etc.) recognized by Rashtrasant Tukadoji Maharaj Nagpur University.
- The student offering Painting/Sculpture/Applied Art/Graphic Arts/ History of Art/Art Criticism as specialization should have obtained the degree of Bachelor of Fine Art (Visual Arts) in Painting/Sculpture/Applied Art/ Graphic Arts/Art Criticism from Rashtrasant Tukadoji Maharaj Nagpur University or of any other statutory University or should have obtained G. D. Art (Govt. Diploma) of Directorate of Art, Maharashtra State.
- The student offering Mural as specialization should have obtained the degree of Bachelor of Fine Art (Visual Arts) from Rashtrasant Tukadoji Maharaj Nagpur University or any other statutory University or should have obtained G.D. Art (Govt. Diploma) of Directorate of Art, Maharashtra State.



**9.8. For Master of Social Work (M. S. W.) (Choice Based Credit System) : First Year (Semester - I and II) Courses :**

Applicant for admission to Semester-I examination shall have passed any Bachelor Degree examination of this University or of any other statutory recognized University from any discipline (Any Graduate) as equivalent to the Bachelor Degree of this University. Preference shall be given to B.S.W. degree passed candidate.

**9.9. For Master of Library and Information Science (M. Lib. Sc.) First Year (Semester-I and II) Course :**

For admission to M.Lib.Sc. Semester-I the candidates should have passed the Bachelor Degree examination of this University or of any other statutory recognized University as equivalent to the Bachelor Degree of this University.

**9.10. An applicant for the MCM Semester – 1 shall have :**

- (i) Obtained a Bachelor degree of this University or an equivalent Bachelor Degree of any statutory University in any faculty.
- (ii) Prosecuted a regular course of study for not less than one Semester in any recognized institution or college affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University where the course will be conducted.

**9.11. For Master of Arts in Mass Communication Course :**

- i. The applicant for M. A. in Mass Communication shall pass a bachelor's degree at under graduate level in any stream of any statutory University or any other degree recognized as equivalent there to with minimum 45% marks or equivalent grade, or a higher degree specialized in Mass Communication / Journalism

**AND**

- ii. The admission to M.A. Mass Communication shall be subject to non-zero score through an entrance test of 100 marks to be conducted by the University, if the number of applicants as per online merit list exceed the intake capacity.

**9.12. For admission to M.I.R.P.M. Course :**

Applicant for M.I.R.P.M. shall have passed any degree examination (under graduate) of this University, or equivalent of any other recognised University.

**10. Admission Schedule :**

The schedule for availability and submission of admission forms will be notified in the newspapers and website of the University (<https://www.rtmnupgadm.org>)

The students interested in applying for more than one post graduate degree (viz. M.Sc./M.A./M.Com. etc.) must fill separate application form for each degree with separate processing fees as applicable.

**11. Merit List :**

**11.1 Assignment of merit number :**

All the eligible Candidates who have submitted online Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number. The merit list shall be prepared on the basis of score/marks obtained at qualifying examination and the specific eligibility as per the relevant Direction/Ordinance, governing the course.

**11.2 Change of Marks due to verification :**

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Competent Authority or University, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives immediately. However, the effect of such change will be taken into consideration only for the subsequent round (s) of admission.

**11.3 Method of calculating marks at qualifying examination for deciding eligibility :**

The following procedure shall be adopted for deciding the eligibility :

**11.3.1** If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

**11.3.2** If the Candidate reappears for the qualifying examination with all subjects then the marks obtained in the latest examination shall only be considered.



#### 11.4 Assignment of Merit Number for various Courses :

(a) For admission to First Year post graduate course	<p>The merit list of Bachelor of Arts/Commerce/Science Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Degree is awarded by the examining authority : Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —</p> <ul style="list-style-type: none"><li>(a) Higher percentage of marks in HSC;</li><li>(b) Higher percentage of marks in SSC;</li><li>(c) Date of birth (Elder candidate will be given preference)</li></ul>
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#### 12. Admission Procedure :

- a) Application form and information brochure of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur P. G. Admissions 2019-20 will be available on the website of the University (<https://www.rtmnupgadm.org>)
- b) The application form should be correctly filled online and the printed copy of the online application form along with attested true copies of valid documents and proof of payment of fees should be submitted in person for verification at the Facilitation centre. (List of Facilitation centres given in **Annexure - III**).

**Note :** *In any case application form will not be considered for further processing if it is not received or received after the schedule date and time due to any reason.*

- c) Applicants are required to fill separate application form along with requisite fees for each P. G. Degree, if they are interested in claiming the seat for different PG degrees. (eg. M. A./ M. Com. / M. Sc. etc.)
  - d) For admissions to first year P. G. courses the eligible candidates aspiring for admission should apply by paying required fees of **Rs. 300/-** (Rs. Three Hundred Only) for general category and **Rs. 200/-** (Rs. Two Hundred Only) for reserved category (Online Payment).
  - e) The Application processing fee is Non-Refundable and Non-transferable.
  - f) The candidate should read the information brochure carefully.
  - g) Applicant shall obtain the Applicant's Counterfoil Copy of the Application Fee Payment receipt.
  - h) The applicant is required to submit the proof of valid transaction payment of admission processing fees made, without which the Application Form will not be accepted at the Facilitation centre. All payment should be made through online mode of payment. No other mode of payment shall be permitted.
  - i) Documents (Attested true copies) to be attached with application form (whichever are applicable).
    - i. Under graduate (B.A. / B.Com. / B.Sc. etc.) marklist
    - ii. HSC marklist / Certificate
    - iii. SSC marklist / Certificate
    - iv. Domicile Certificate : Domicile certificate issued by the Maharashtra State's appropriate authorities. The domicile certificate of Mother of the candidate should have been issued after her marriage, such certificate issued before her marriage will not be valid. In case of mother's domicile certificate, the candidate shall submit an affidavit on Rs.100/- stamp paper, stating that the person in whose name the domicile certificate is issued is the mother of the candidate (As applicable).
    - v. Certificate of Indian Nationality in the name of the Candidate.
- In lieu of the "Certificate of Indian Nationality" following certificates/documents will also be acceptable-
- i. The college leaving Certificate indicating the Nationality of the candidate as 'Indian'.
  - ii. Indian Passport in the name of the candidate, issued by appropriate authorities.
  - iii. Birth Certificate of the Candidate indicating the place of birth in India.



- j) If the Candidate residing in India fails to produce any one of the above mentioned certificate/ documents indicating Nationality then such candidates Nationality shall be considered based on the undertaking given on Rs. 100/- Non-Judicial Stamp Paper.
1. College Leaving certificate / Transfer certificate
  2. Gap certificate (If applicable)
  3. Caste certificate (If applicable)
  4. Caste Tribe validity certificate
  5. Those candidates with Grade system or point system at SSC / HSSC / U.G. degree are required to submit conversion chart / certificate.
  6. Non-creamy layer Certificate (Valid till 31<sup>st</sup> March 2020).
- k) During submitting the application form at Facilitation centre candidate must produce all required original documents for verification and in support of substantiating the claims made therein. If a candidate is unable to produce original certificates at the Facilitation centre on account of admission already secured to some other institution, he / she shall produce a certificate from the head of the institution where he / she has already taken admission indicating that "he / she has been admitted to a particular course in that Department / College on a particular date and hence original certificates have been retained in that Department / College (as per Annexure-IV). The candidate shall produce the attested copies of the certificates duly attested by the head of the concerned institution. The candidates belonging to SC category should produce "Caste Validity Certificate" issued by Scrutiny Committee of Social Welfare Department and the Candidate belonging to ST category must submit "Tribe Validity Certificate" issued by Scrutiny Committee of Tribal Department at the time of submission of CAP application form for the Admission.
- l) Merit list will be displayed on the website of the University ([www.rtmnupgadm.org](http://www.rtmnupgadm.org)).
- m) There shall be two rounds of admission at CAP level and one round of admission at Department/ College level.
- n) The candidates provisionally admitted will be considered for betterment only once throughout the admission process. The betterment means better choice of 'Department / College / Course/Subject'.
- o) Those candidates who have already claimed one betterment during admission process will not be eligible to participate in subsequent admission rounds.

### 13. Document Verification at Facilitation Centre by the Candidate in person :

- (i) The Candidates shall report to any convenient Facilitation Centre in person along with signed printout of application form filled online and the required original documents for verification.
- (ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.
- (iii) The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.

13.1. After confirmation of application form information cannot be changed by candidate.

13.2. Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;

- (i) Provisional Merit List of eligible candidates will be displayed on the website of the University.
- (ii) For discrepancy if any, in the provisional merit list, within specified grievance period, candidates can submit the grievances in writing along with necessary documents to substantiate, at facilitation centre where candidate has confirmed application form.
- (iii) No document shall be accepted to substantiate the claim made in application after scheduled dates.
- (iv) Final merit list will be displayed on the website of the University.

**NOTE :** The merit list gives relative position of the candidate and it does not guarantee admission to any PG course of University Department / Affiliated Colleges.

### 13.3. Display of available Category wise Seats (Seat Matrix) for CAP Round I.

The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.



- 13.4. Filling up and Confirmation of Online Option Form having preferences of PG Courses of University Departments and Affiliated Colleges before CAP Round I** Candidates may fill in maximum 30 choices of Courses (in different Department / affiliated colleges) in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in CAP Round I.
- In order to participate in the CAP (subject to fulfilment of the eligibility requirements of respective CAP round), it is **MANDATORY** to fill the Online Option Form for CAP Round I.
  - Candidates will be able to fill in the online Option Form through their login.
  - It is mandatory for all candidates to confirm the online option form by him / her.
  - After confirmation of Option form, the candidate will not be able to change the Options.
  - Candidates should not disclose their **Application ID and Password** to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
  - The serial number of block in the option form indicates preference of choice. Thus the choice code of the University Department / Affiliated College filled by the candidate in block No. 1 will be his / her first preference (Highest Priority Choice).
  - Option form received through online submission only will be considered for further processing.
  - Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering **Application ID and Password**. The candidate can take a printout of the confirmed Option form for his record and future reference.
- 13.4.1. The candidate can fill in **minimum 1 and maximum 30 options**. The candidate shall fill the Department/Affiliated College choice code against the option number in the online option form.
- 13.4.2. Display of Provisional Allotment of CAP Round I indicating allotted Department/Affiliated College and Course.
- 13.4.3. Reporting and conforming the offered seat as per the allotment of the CAP Round I by the Candidate at allotted Department/Affiliated College.
- 13.4.4. Display of available category wise seats (seat matrix) for CAP round – II
- 13.4.5. Display of provisional allotment of CAP round – II indicating allotted Department/Affiliated College and course.
- 13.4.6. Reporting and accepting the offered seat as per the allotment of the CAP round – II by the candidate at allotted Department/Affiliated College.
- 13.4.7. The admissions for vacant seats (if any) will be filled in through CAP Round – III at respective Department/Affiliated College.
- 13.4.8. Display of available category wise vacant seats (seat matrix) for Department/Affiliated College level round.
- 13.4.9. Reporting to the respective Department/Affiliated College level round.

**13.5. Choice of academic programme for subsequent round(s) :**

Separate option form needs to be filled for CAP round –I and CAP round –II

- Display of Provisional allotment of CAP Round –I indicating allotted Department/Affiliated College and course.
- Reporting and confirming the offered seat as per allotment of CAP Round-I by the candidate in person at the respective University Department/ affiliated colleges by submitting the required original documents and one set of attested photocopies and payment of prescribed fees.
- In order to participate in the CAP round- II it is mandatory to fill the fresh online option form giving preferences of courses and institutions.
- If candidate gets better choice in CAP Round II according to preference given in option form, Candidate may change the option; otherwise earlier option will be carried forward.
- If a candidate fails to report for the acceptance of allotted seat at Allotted Department/ Affiliated College in scheduled time. It will be treated as if he/she has rejected the allotted seat and such candidate shall not be eligible for CAP Round II and Institute Level Round unless he/she fills in fresh option form for the CAP Round II and/ or Department/Affiliated College level round.



### 13.6 Conduct of Institute level round

- i) The seats available for Institute (Department/Affiliated College) level round shall be published on the University website.
- ii) ONLY registered Candidates under CAP may approach to the respective institutions as per their choices of available seats. Candidates who are not registered through online Centralized Admission Process (CAP) are not eligible for Institute level round.
- iii) Institutes shall prepare the merit list of such candidates and shall admit the students as per the merit of the candidates as per the schedule provided by the competent authority.
- iv) Institute shall send the final list of admitted students of all the courses and all the rounds to the competent authority.

### 14. Fees and Concessions :

Fees Prescribed for Aided / Non-aided/ Granted / Non-Granted/ Self-finance courses of University Departments / Affiliated Colleges are as per the attached **Annexure-V**.

#### Important Notes :

1. Tuition fees for all the reserved categories are as per the rules and regulations of Government or University.
2. Tuition fees of self-finance courses are as per the rules of the University.
3. In case the Government or University revises the fees for the year 2019-20, then the admitted candidates will be required to pay the difference in fees as per the University norms.

#### Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ/DT/NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC/SEBC/EWS Category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition fee and other fees will be announced by the Central / State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government from time to time, subject to fulfilment of norms and conditions laid down.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the Government.

Fees for Jammu and Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority: These candidates shall pay the fees as applicable to the other candidate.

#### Caution Money Deposits :

Caution money deposit received from the students shall be refunded after successful completion of the course or after cancelling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if a candidate does not apply for refund, within 3 complete financial years after the student actually leaves the University Department/College; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund.

### 15. CAP allotment stages and process of allotment :

Allotment of seats under CAP shall be made in the following manner

#### 15.1 HU Candidature Candidate

The stages of computerized allotment are as follows,-

**Stage – I :** For all the Candidates :-

- a) All the Candidates (Open, Reserved, Male, Female, Transgender) belonging to various categories shall be considered for allotment of seats as per their Inter-Se-Merit.
- b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit or in their respective Category of reservation, if Open Category seats are not available at their merit.



- c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- d) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their Inter-Se- Merit if the seats reserved for them are not available at their merit.
- e) Defence Category Candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in Open Category as per their Inter-Se-Merit if the seats reserved for them are not available at their merit.

**Stage – II :** For SBC Category Candidates- If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

**Stage – III :** For respective groups of Backward Class Category Candidates- If the seats remain vacant in the respective group of following Categories, such seat shall be considered for allotment to the Candidates from within the respective group,-

**Group 1 :**

- i. Scheduled Castes and Scheduled Castes converted to Buddhism (SC),
- ii. Scheduled Tribes including those living outside the specified areas (ST).

**Group 2 :**

- i. Vimukta Jatis / De-Notified Tribes (VJ/DT), NT(A),
- ii. Nomadic Tribes 1 (NT-B).

**Group 3 :**

- i. Nomadic Tribes 2 (NT-C),
- ii. Nomadic Tribes 3 (NT-D),
- iii. Other Backward Class (OBC).

**Note :** For Group 1, if the seat remains vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidate belonging to the SC Category or vice versa.

**Stage – IV :** For all Backward Class Category Candidates- If the seat reserved for Backward Class Category Candidate remains vacant, such seat shall be considered for allotment to the Candidate of any Backward Class Category.

**Stage – V :** For Persons with Disability Candidates- If the seat reserved for Persons with Disability remains vacant, such seat shall be considered for allotment to any Persons with Disability Candidates.

**Stage – VI :** For EWS Candidate - If the seat reserved for EWS Candidate remains vacant such seat shall be considered for allotment to all the Candidate based on Inter-Se-Merit

**Stage – VII :** For all Candidates (without any type of Reservation) - The seats shall be considered for allotment to all the Candidates based on Inter-Se-Merit.

**15.2 All India Candidature Candidates (OHU within Maharashtra and outside Maharashtra)-**

The allotment to these seats shall be done through CAP on the basis of the Marks obtained of candidate at UG to prepare Inter Se Merit List.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Women, Persons with Disability etc.

**15.3 Jammu and Kashmir Migrant Candidature Candidate - [UGC Letter No. D.O. No.- F. 1-1/ 2012 (SA-III) , June 2015]**

The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as per UGC Letter No. **D.O. No.- F. 1-1/2012 (SA-III), June 2015**, on the basis of Inter-Se-Merit. Such Candidates should applying online similar to other Candidate.

**Counselling Round for J & K Migrant Candidates at Centre of Admission Authority**

- i. Candidate seeking admission against these seats shall report to the Centre of Admission Authority for admission as per the schedule.



- ii. The candidates shall produce the documentary evidence strictly as per the prescribed proforma(s) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.

**Note :** *Candidates admitted under this provision are not allowed to change course or college in any year of study.*

**16. Allotment of seats by CAP Round I and II -**

- 16.1** CAP Round I, II shall be conducted by computerized allotment as per the above rules.
- 16.2** If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.
- 16.3** Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason the allotment to all the candidates will be on the basis of Inter-Se-Merit.
- 16.4** **Minority seats :** As per the guideline of the state government.

**17. General provisions -**

- 17.1** Allotment in CAP Round-I and II of Home University Seats. Other than Home University seats will be carried out as per Inter- Se-Merit of Candidates. The seats will be allotted to Candidates as per Inter-Se-Merit, options filled and seats available at that point of time in the stage of CAP Round-I, II and Institution level round.
- 17.2** All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- 17.3** During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- 17.4** All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- 17.5** Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- 17.6** Allotment against the first available options in the order of preference filled in shall be retained as final allotment;
- 17.7** The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates.
- 17.8** A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay fees to allotted Department/Affiliated College and produce ORIGINAL DOCUMENTS for verification at the allotted institute. Seat will be confirmed by the Institute after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The Admission In-charge at the Institute shall issue the Online Receipt of acceptance;
- 17.9** Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;



- 17.10 Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- 17.11 Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Institute in scheduled period. Candidates who reject allocated seat cannot participate in CAP Round II;
- 18. Counselling Round - III :**  
After completion round II remaining vacant seat will be filled by counseling round as per schedule given by the University
- 19. Institution Level Round - IV :**  
The Director or Principal of the institution shall carry out the admissions for these seats in the following manner :-
- 19.1 Admissions shall be made in a transparent manner and strictly as per the Inter-Se-Merit of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- 19.2 Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- 19.3 Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as per the rules.
- 19.4 The institution shall display the Inter-Se-merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- 19.5 The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of each CAP Round and the same shall be allotted as per the rules of CAP.
- 19.6 All the admissions and cancellations shall be updated instantly through online system.
- 19.7 If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.
- 20. Approval of Merit List and the Admitted Candidates List :**
- 20.1 After completion of Admission process every Institution shall submit the Admission- approval proposal to the University in accordance with the rules specified by the University.
- 20.2 The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Male, Female, Transgender, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- 21. Refund of fees after cancellation of admission by Institutions -**
- 21.1 The refund of fees on or before cut-off date of admission declared by the Competent Authority, shall be made within two days i.e. total fee minus the processing charges of Rs.1,000/-, or refund rule shall be as per the guidelines of the appropriate authorities or the University, as the case may be.
- 21.2 If the admission is cancelled after the cut-off date of the admission declared by the Competent Authority, there shall be no refund except the Security Deposit and Caution Money Deposit.
- 21.3 No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.



**22. Documents to be attached along with “Application Form for Centralized Admission Process”**

The candidates are required to carry ALL Original Certificates/Documents in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1.	All Candidates	i. SSC (Std. X) Marksheet. ii. HSSC (Std. XII) Marksheet iii. Bachelor degree Marksheet iv. Leaving Certificate (Last Institution) v. Certificate of the Indian Nationality of the candidate.
In addition to the above documents candidates are required to produce the following additional documents depending upon the category to which they belong.		
2.	Backward class Candidates belonging to S.C. / S.T.	i. Caste certificate ii. Caste/Tribe validity certificate
3.	Backward class Candidates belonging to V.J. / D.T./ NT(A) / NTC(B) / NT(C) / NT(D) / OBC/SBC/SEBC	i. Caste certificate ii. Caste validity certificate iii. Non creamy layer certificate valid up to 31 <sup>st</sup> March, 2020
4.	Ex servicemen (Def-1)	i. Defence Service Certificate Proforma – A ii. Domicile certificate of Father/Mother who is an Ex-service personnel is domiciled in the State of Maharashtra.
5.	Economically Weaker Section (EWS)	i. Eligibly certificate for Economically Weaker Section. The Income limit of parent shall be as per the Govt. norms declared from time to time
6.	Active Domicile Defence Candidates.(Def-2)	i. Defence Service Certificate Proforma – A ii. Domicile certificate of Father/Mother who is an active defence service person is domiciled in the State of Maharashtra.
7.	Active Non Domicile Defence Candidates. (Def-3)	i. Defence Service Certificate Proforma – A and B/C. ii. Certificate from the employer in the proforma – B stating that Father/Mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – C stating that Father/Mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
8.	Persons with Disability Candidates (P1, P2 ,P3)	i. Certificate in the proforma - D/D-1 ii. Domicile certificate of candidate
9.	Sports Persons	Sports Certificate of State / National / International level



Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
10.	OHU	Eligibility Certificate from Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
11.	Jammu and Kashmir Migrant candidates	i. Certificate of posting in case of defence and Government servants in proforma – E ii. Certificate of stay in refugee camp for those staying in camp in proforma – F iii. Certificate stating that the candidate belongs to displaced family proforma – G
12.	Foreign nationals / Foreign students	i. Eligibility certificate from concerned University ii. Certificate / Proof of Foreign national or Foreign student status
13.	Workers in Gulf Countries / Non Resident Indian	i. Eligibility certificate from concerned University ii. Certificate / Proof of Persons having Workers in Gulf Countries / NRI status

**23. Schedule of rounds :**

Schedule of various rounds will be declared on website of University <https://www.rtmnupgadm.org>

**24. Uploading of Admitted candidates on University web site.**

- At the end of admission process, the Head of the University Department/Principal of the Affiliated Colleges is required to carry out "Online Update" of the confirmation/cancellation of the candidate's admission on University website through their Department/College login clearly indicating the stage of their admission within **5 days** from the cut-off date of the admission.
- Three copies of list are to be printed and to be submitted to the Centre of Admission Authority, duly signed by the Principal / Head of the Department within **5 days** from the cut-off date.

**Important Note :** All the institutes are required to complete their admission process on or before the cut-off date as specified in the schedule. Any admission carried out after cut-off date will not be approved by the University.

**25. Hostel accommodation**

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal/HOD of the institute to which they intend to take admission. The Director/Principal/HOD of the institute shall consider on priority the applications of Persons with Disability candidates, Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

**26. Miscellaneous provisions**

**26.1 Conduct and Discipline**

- 26.1.1** Failure of the candidate in making full and correct Statements in the application form and /or suppression of any information and /or submission of false documents shall lead to disqualification of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- 26.1.2** Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- 26.1.3** Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.



26.1.4 Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Authority of the Institutions.

26.2 **Condition of minimum attendance :** The Students will not be allowed to appear for the examination if he/she do not attend minimum 75 % classes of theory, practical, drawing, etc.

26.3 **Action against ragging :** Maharashtra Prohibition of Ragging Act 1999 and its amendments which may be published from time to time. The Act is in effect from 15<sup>th</sup> May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to Rs. 10,000/-
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

Any Acts or its amendments which may be published from time to time or Judgments by Hon. Courts of India will be applicable to Candidates and Institutes covered under these rules of admission. All the institutes are hereby instructed to strictly follow the recent guidelines of UGC in order to prevent ragging.

**Note :** *If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Vice-Chancellor of the University, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.*

## 27. Others :

27.1 The candidates are advised to ensure before applying that he / she is eligible for admission to the P.G. Course as per the prevailing eligibility norms of the University. Admission of OHU candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the Rashtrasant Tukadoji Maharaj Nagpur University.

27.2 The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college /University Department.

## 28. Dispute Resolution :

If any dispute involving student arises out of the process of centralised admission under this Direction the same shall be referred to the Vice-Chancellor whose decision shall be final and binding.



**RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR**  
**Post Graduate Degrees and Subjects Offered**

Sr. No.	Name of Degree / Course	Course Code	Name of Subject	Subject Code
1	M. Sc.	01	Applied Geology	01
			Bio-Chemistry	02
			Bio-Technology	03
			Botany	04
			Chemistry	05
			Computer Science	06
			Electronics	07
			Environmental Science	08
			Geology	09
			Information Technology	10
			Mathematics	11
			Microbiology	12
			Physics	13
			Statistics	14
			Zoology	15
			Forensic Science	16
			Molecular Biology and Genetic Engineering	17
2	M. Sc. (Home Science)	02	Food and Nutrition	01
			Home Science Extension	02
			Human Development	03
			Resource Management	04
			Textile and Clothing	05
3	M. A.	03	A.I.H.C. and Archaeology	01
			A.I.H.C. and Indology	02
			Ambedkar Thought	03
			Arabic	04
			Buddist Studies	05
			Economics	06
			English	07
			Gandhian Thought	08
			Geography	09
			Hindi	10
			History	11
			Home Economics	12
			Indian Music	13
			Linguistics	14
			Marathi	15
			Pali and Prakrit	16



# List of Facilitation Centres

Annexure - II

Sr. No.	College Code	Facilitation Centre Name
1.	100	Gram Gita Bhavan, Rashtrasant Tukadoji Maharaj Nagpur University Campus, Amravati Road, Nagpur
2.	156	Annasaheb Gundewar College of Arts and Commerce, Gundewar Marg, Chhaoni, Katol Road, Nagpur
3.	157	Dr. Ambedkar College, Dikshabhumi, Nagpur
4.	163	L. A .D. College for Women of Arts Commerce and Science, Gandhinagar, Nagpur
5.	166	Hislop College Temple Road, Civil Lines, Nagpur
6.	171	Dhanwate National College, Congress Nagar, Nagpur
7.	172	Shri Shivaji Science College, Congress Nagar, Nagpur
8.	178	Kamla Nehru Mahavidyalaya, Sakardhara Square, Nagpur
9.	196	Dr. Madhukarrao Wasnik P. W. S. College of Arts and Commerce, Kamptee Road, Nagpur
10.	197	V.M.V. Commerce JMT Arts and JJP Science College, Wardhaman Nagar, Nagpur
11.	200	Taywade College Mahadula - Koradi, Tha. - Kamptee, Dist. Nagpur
12.	202	Br. Sheshrao Wankhede Arts College, Khaparkheda, Dist. Nagpur
13.	203	Indira Gandhi Arts and Commerce College, Kalmeshwar, Dist. Nagpur
14.	204	Nabira Mahavidyalaya, Katol, Dist. Nagpur
15.	206	Arvind Babu Deshmukh Arts and Commerce College, Bharsingi, Dist. Nagpur
16.	208	Jiwan Vikas Arts College Thugaondeo, Tha. Narkhed, Nagpur
17.	209	S. K. Porwal College of Arts, Commerce and Science, Kamptee, Dist. Nagpur
18.	211	Mahatma Gandhi Arts and Commerce College, Parshivani, Dist. Nagpur
19.	212	Jyotirao Fuley Social Work College, Umrer, Nagpur
20.	213	Bhiwapur Mahavidyalaya, Bhiwapur, Dist. Nagpur
21.	214	J. M. Patel Arts Commerce & Science College, Bhandara, Dist - Bhandara
22.	218	Ashok Moharkar Arts & Commerce College, Adyal, Dist. Bhandara
23.	219	Yeshwantrao Chavan Arts and Commerce College, Lakhandur, Dist. Bhandara
24.	220	Samrath Mahavidyalaya, Lakhani, Dist. Bhandara
25.	221	Santaji Arts and Science College, Palandur, Dist. Bhandara
26.	222	M. B. Patel Arts Commerce and Science College, Sakoli, Dist. Bhandara
27.	223	Seth Narsingdas Mor Arts Commerce and Science College, Tumsar, Dist. Bhandara
28.	224	Dr. Arun Motghare Mahavidyalaya, Konda-Kosra, Dist. Bhandara
29.	227	Dhote Bandhu College of Science, Gondia Dist. - Gondia
30.	229	Jagat Kala Vanijya and I. H. Patel Science College, Goregaon, Dist. Gondia
31.	230	M.B.Patel Arts and Commerce College, Salekasa, Dist. Gondia
32.	231	Bhawbhuti Mahavidyalaya, Amgaon, Dist. Gondia
33.	234	Yeshwant Mahavidyalaya, Wardha, Dist Wardha
34.	235	Lok Mahavidyalaya, Wardha, Dist. Wardha
35.	240	New Arts & Commerce College, Wardha
36.	241	R. S. Bidkar College of Arts, Commerce and Science, Hinganghat, Dist. Wardha
37.	242	Vidyavikas Kala Vanijya Mahavidyalaya, Samudrapur, Dist. Wardha
38.	244	Arts, Commerce and Science College, Arvi, Dist. Wardha
39.	245	Model Arts and Commerce College, Karanja-Ghadge, Dist. Wardha
40.	247	Vidhaya Bharti College, Seloo, Dist. Wardha
41.	248	Jayvikas Mahavidyalaya Shirpur (Hore), Tha. Deoli, Dist. Wardha
42.	249	Bar. S. K. Wankhede Mahavidyalaya, Mohpa, Dist. Nagpur
43.	250	Arts & Science College, Pulgaon, Dist. Nagpur.
44.	251	C. J. Patel Arts, Commerce and Science College, Tirora, Dist. Gondia